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Minutes of Board of Governors (8)

CONFERENCE - CHENTU UNION UNIVERSITY

New York, September 15, 1908.

Tuesday, September 15, Evening Session.

A conference previously arranged of representatives of the Executive Committee of the American Baptist Missionary Union, of the Friends Foreign Mission Association of Great Britain, of the Missionary Society of the Methodist Church of Canada and of the Board of Foreign Missions of the Methodist Episcopal Church was called to order by Dr. John F. Goucher at a quarter before eight o'clock on the evening of Tuesday, September 15, in the rooms of the Methodist Episcopal Board, 150 Fifth Ave., New York.

Dr. A. Carman of the Methodist Church of Canada was elected chairman.

Prayer was offered by Dr. Goucher.

Mr. G. B. Huntington of the American Baptist Missionary Union was elected recording secretary.

The chairman called for the names of delegates of the Societies represented and a statement of the powers with which they are commissioned.

Dr. Haggard, for the Executive Committee of the American Baptist Missionary Union, reported that Mornay Williams, Esq., Rev. J. F. Elder, D. D., Rev. F. P. Haggard, D. D. and Mr. G. B. Huntington, accompanied by Rev. W. F. Beaman of West China, had been appointed a committee to confer with other interested Boards concerning the proposal for union

0902

in higher education in Chentu, West China. They are authorized to "favor a plan by which colleges established by the several Boards may enter into federation with the understanding that definite provision will be made in articles of cooperation for establishment of a central university if at some later time opportunity for this may be presented."

Dr. Wilson, for the Friends Foreign Mission Association, reported that A. J. Crosfield, J. B. Hodgkin, H. Wilson Harris and Dr. William Wilson, accompanied by Dr. Henry T. Hodgkin of Chentu, were present, having been constituted a committee to represent the Society in conference with the other interested Boards, and stated the powers of this committee as follows:

"The deputation is empowered to unite with the other representatives in settling the general lines on which the constituent Boards shall act in their united control of the university and the main features of its constitution. It is also empowered to formulate the principles which shall govern the cooperation of the constituent Boards in the event of its being decided at some future time that they shall unite in erecting university buildings, or in other ways combine for the furtherance of the objects for which the university stands. At the same time, the deputation shall not be at liberty to commit the Friends Foreign Mission Association to any great or far-reaching expenditure."

Dr. Sutherland, for the Canadian Methodist Board, reported that Dr. A. Carman, Dr. J. A. Rankin, Dr. Alexander Sutherland, Mr. H. H. Fudger and Mr. Justice McLaurin had been constituted a committee to confer with representatives of other interested Boards and to make due

report to their Board upon questions relating to cooperation in educational work in West China. Dr. Carman, Dr. Rankin and Dr. Sutherland with Rev. J. L. Stewart of West China were present.

Dr. Goucher, for the Board of the Methodist Episcopal Church, reported that Bishop D. H. Moore, Dr. J. F. Goucher, Dr. Bradford P. Raymond, Mr. William Hoyt Webber and Dr. H. C. Stuntz had been constituted a Committee of Home Management of Chentu Methodist College in connection with Chentu University with power to consider all plans for the development of the West China Christian University in connection with similar committees representing other interested Boards report to be made to the Board with recommendations. Dr. Goucher and Dr. Raymond, together with Rev. Joseph Beech, President of the Methodist Episcopal College at Chentu were present. Dr. Leonard, Correspnnding Secretary of the Board was also present at one session.

The representatives from West China, Mr. Beech, Mr. Beaman, Mr. Stewart and Dr. Hodgkin, made extended and detailed statements as to the desires and plans that have been in the minds of the missionaries, answering the questions: What is wanted by the missionaries? Why is this desired? What will be the effect if this plan is realized? A statement was also made as to steps already taken in purchase of land in Chentu and its division among the four missions represented in this conference.

Moved by Dr. Wilson and seconded by Dr. Haggard:

That this conference shall, on behalf of the four Boards represented, determine the main features of the constitution of the Chentu University, to be presented to the Temporary Board of Management of the University in Chentu, the final adoption, after consultation

0904

with the said board of management to be by minute of the four Boards here represented.

A general discussion followed.

The mover, with consent of second, withdrew the resolution and substituted the following:

Resolved: That this conference proceed to the diseussion of the draft of the proposed constitution for union in educational work in West China.

Moved by Dr. Raymond as a substitute for the resolution:

That the conference approve the plan of cooperation in the establishment of institutions of college grade in Chentu.

The resolution was unanimously adopted.

Voted: That, when the conference adjourn, it adjourn to meet at nine o'clock on Wednesday morning.

After prayer by the Secretary, the conference adjourned.

Adjourned.

Wednesday, September 16, Morning Session.

The conference was called to order by the chairman at nine o'clock.

Prayer was offered by Dr. Elder.

The minutes of the previous session were read and confirmed.

Moved by Dr. Hodgkin and seconded by Dr. Haggard:

That this conference, recognizing the vital necessity of a sound primary and secondary educational system as a basis for work of college grade, accepts the outline for primary and secondary work drawn up and already in operation on the field.

The resolution was unanimously adopted.

Moved by Dr. Goucher and seconded by Dr. Haggard:

That, in promoting union Christian educational work, each denomination shall provide for and have charge of the dormitory life of its students.

The resolution was unanimously adopted.

Moved by Dr. Raymond and seconded by Dr. Rankin:

That, in the work undertaken by the several colleges at Chentu, the curricula shall be so divided that no college shall duplicate the work done by any other college except with the permission of the Senate.

Voted: That the resolution be laid upon the table.

Voted: That all papers relating definitely to the plan of union in higher education in West China be read beginning with the plan of organization prepared by the committee representing the missionaries on the field.

Voted: That the documents be read without discussion or remark.

Mr. Beech read the minutes of the first meeting of the Committee on Primary and Secondary Education and a tentative constitution for a union university in Chentu.

Dr. Hodgkin read a revision of the tentative constitution for a union university prepared by representatives of the Friends Foreign Mission Association.

Dr. Sutherland read a series of resolutions with preamble respecting general principles in union in the work of higher education.

Moved by Mr. Williams and seconded by Dr. Wilson:

That the preamble be reread, and after action thereon, the several resolutions be read and acted upon seriatim, with the under-

standing that such action shall be tentative pending action upon the resolutions as a whole.

The resolution was unanimously adopted.

The preamble and resolutions were read, and with some modifications and amendments were unanimously adopted, including the following amendment to paragraph 5 moved by Mr. Williams:

That the central portion of the land secured in Chentu be reserved for future disposition.

That buildings to be erected in the immediate future shall be erected by the several Boards upon the plots of land respectively assigned to them.

(For the full text of the preamble and resolutions as finally adopted by the conference, see the minutes of the evening session, page 8.)

Voted: That the resolution of Dr. Raymond respecting duplication of work be taken from the table.

The resolution was unanimously adopted.

Voted: That the paper presented by Dr. Sutherland, with the other papers presented and the resolutions already adopted by the conference, be referred to a committee of four, each Board being represented by one member, with the missionaries present as consulting members.

Voted: That the Recording Secretary of the conference serve as secretary of this committee.

Moved by Dr. Raymond:

That we record our earnest desire that provision shall be made at the earliest date possible for graduate and technical courses

0907

in the Christian University at Chentu on conditions that shall be mutually satisfactory to the contributors for this purpose, to the representatives of the several Boards, and to the Senate.

Voted: That the resolution be adopted tentatively and referred to the committee already appointed.

The following were appointed to serve as members of the special committee:

Dr. Goucher, convener, Dr. Sutherland, Dr. Wilson, Dr. Haggard.

Voted: That when the conference adjourns it adjourn to meet at half past three o'clock.

The conference adjourned after prayer by Dr. Haggard.

Wednesday, September 16, Afternoon Session.

The conference was called to order by the Chairman at four o'clock.

Prayer was offered by Mr. Grosfield.

The minutes of the morning session were read and confirmed.

Dr. Goucher, on behalf of the special committee, presented a report of progress and recommended the adoption of a series of resolutions prepared by the committee.

The preamble was unanimously adopted.

Paragraphs 1-10 were considered seriatim and unanimously adopted.

Voted: That paragraph 11 be amended by the addition of the following words:

and that an Executive Committee of the Joint Commission be created consisting of two representatives from each of the

0908

participating Boards.

Dr. Carman being compelled to withdraw, Dr. Goucher was elected chairman.

Voted unanimously: That the conference express to Dr. Carman very hearty thanks and appreciation for his service in presiding over the meetings of the conference.

Voted unanimously: That the report of the Committee be adopted as a whole as follows:

Whereas the various Christian Missions operating in West China have reached practical unanimity in regard to the vast importance of Christian education in that Empire; and

Whereas the Christian Educational Union of West China has outlined a plan of union in educational work which received the hearty approval of a Missionary Conference composed of over 150 delegates representing thirteen different missions which met in the city of Chentu in January 1908; and

Whereas the missions of four of the Boards working in the province of Szchuan, namely, the American Baptist Missionary Union, the Friends' Foreign Mission Association of Great Britain, the Missionary Society of the Methodist Church of Canada and the Board of Foreign Missions of the Methodist Episcopal Church, agreed to recommend to their respective Boards a plan of united effort in higher education which involved the purchase of a large property outside the walls of Chentu, the division of the property among the participating missions, the erection by their respective Boards of the necessary buildings, and the adoption of suitable curricula with a view to the organization at the earliest practicable date

0909

of a Christian University for West China; and

Whereas the Boards of these participating missions have signified their approval of the general plan of union in educational work, and have authorized their respective missions to join in the purchase of sufficient land to afford room for the necessary buildings of the several missions; and

Whereas the participating missions, acting under the authority of the Boards, have purchased some sixty five acres (English) and now await authority to proceed with building operations;

Resolved: That this conference, representing the four Boards already mentioned, recommends to said Boards a policy embracing the following points:

1. That the plan for union in primary and secondary education, already adopted by a number of the missions in West China, be approved.

2. That the project of union in work based on curricula leading up to baccalaureate degrees be approved.

3. That a Senate be constituted, representing the participating bodies, which shall have authority to prescribe the curricula, assign to the departments such professors and other instructors as may be set apart by the participating bodies, provide for examinations, grant diplomas and degrees, administer funds for the current expenses of the University and discharge such other duties as properly belong to a University Senate.

4. That each participating body provide residences for its own professors, dormitories and dining hall for its own students, class rooms for its denominational work and such other accommodation as may be found necessary.

5. That no one of the participating bodies shall duplicate any work of the University except with the approval of the Senate.

6. That each participating body be responsible for the salaries of any of its missionaries employed as professors and instructors in the University.

7. That other necessary expenses, such as salaries of Chinese teachers or of other Chinese employees be provided out of the income of the University from students' fees for matriculation and graduation, from contributions from the participating bodies, from special donations, etc.

8. That buildings to be erected in the immediate future shall be erected by the several participating bodies upon the plots of land respectively assigned to them, and that the central portion of the land be reserved for the future development of the University.

9. That provision be made at the earliest date possible for graduate and technical courses on conditions that shall be mutually satisfactory to the contributors for this purpose, to the participating bodies and to the Senate.

10. That a Board of Trustees in the home lands be created to hold in trust for the purposes of the University all properties, funds and securities not held or controlled by any of the participating bodies.

11. That a Joint Commission in the home lands consisting of five (5) members appointed by the Board of each participating body be constituted by these Boards to represent them in all correspondence and conferences relating to the University, and that an Executive Committee of the Joint Commission be created consisting of two representatives of each of the participating Boards.

0911

Voted: That the secretary be authorized to coordinate the sections of the report by harmonizing their introductory clauses, to arrange the sections in logical order and to make any other slight changes in the wording that may seem desirable, provided these changes do not alter the meaning of the report.

Voted: That, when the conference adjourns, it adjourn to meet at half past seven this evening.

Voted: That when the conference reassembles, it proceed to the discussion of further details of organization of the University.

After prayer by Dr. Sutherland the conference adjourned.

Wednesday, September 16, Evening Session.

The conference was called to order by the Chairman at half past seven.

Prayer was offered by Dr. Rankin.

The minutes of the afternoon session were read and confirmed.

Voted: That the order of the day be the draft of the constitution presented by the representatives of the Friends Foreign Mission Association as a revision of the tentative draft prepared upon the field and that it be agreed not to enter into matters of verbal detail but rather to consider the general principles involved.

The conference proceeded to consider the draft article by article, suggestions being noted in the margin of the typewritten draft.

Voted: That Article IV be amended by substituting for the last sentence the following:

Bodies founding a college or school shall have privileges identical with those of the four bodies uniting in the establishment

of the University; the rights of other bodies shall be determined by the Senate on their admission.

Voted: That when the conference adjourns, it adjourn to meet at half past nine on Thursday morning.

Voted: That Article XIV, paragraphs (b) and (m) be referred to a special committee of three for consideration and report when the conference reassembles.

Dr. Hodgkin, Dr. Rankin and Mr. Huntington were appointed to serve as this committee.

After prayer by Mr. Stewart the conference adjourned.

Thursday, September 17, Morning Session.

The conference was called to order by the Chairman at half past nine.

Prayer was offered by Mr. Williams.

The conference proceeded to the further consideration of the draft.

Voted: That, in Article XVIII, the final sentence be made to read, as a tentative provision, "In order to be adopted it must then be ratified by unanimous action of the Boards of the participating bodies."

Dr. Hodgkin presented the report of the committee appointed for consideration of Article XIV, clauses (b) and (m). Supplementary statements were made by Mr. Huntington and Dr. Rankin.

Voted: That the report be laid upon the table.

Moved by Dr. Haggard and seconded by Mr. Beech:

0913

That the secretary be instructed to forward a copy of the full minutes of the sessions of this conference to the representatives of each Board participating therein.

That the representatives of these participating Boards be asked to present to their Boards the statement of principles and secure action thereon.

That the tentative constitution of the University informally considered, with the notes thereon, be referred to the missionaries on the field with request that they redraft the same in harmony with the statement of principles submitted to the participating Boards and report to this body or to such other body as the participating Boards may hereafter create.

Moved, as a subsidiary motion, that Dr. Hodgkin be appointed assistant secretary of the conference, in order that the notes made by him in the margin of the revised draft of the constitution may become a part of the minutes of the conference. (For revised draft and notes, see accompanying paper.)

The motion was unanimously adopted.

The motion of Dr. Haggard was unanimously adopted.

A proposed agenda was read.

By consent the conference proceeded to the consideration of the agenda.

Moved by Dr. Hodgkin and seconded by Mr. Beech:

That the Temporary Board of Management of the University at Chentu and such other persons as they may ask to unite with them be asked to suggest recommendations in reference to the facilities to be provided by each mission for university work and to report without delay to the Boards of the four missions here represented.

The resolution was unanimously adopted.

Voted: That the matter of apportionment of teachers among the participating bodies be referred for consideration to the Temporary Board of Management and such other persons as they may ask to unite with them.

Voted: That questions relating to the college buildings, order and time of erection, cost, etc., be referred for consideration to the Temporary Board of Management or to the Senate.

Voted: That at half past twelve the conference consider the report of the special committee on organization of the Senate.

Moved by Dr. Wilson and seconded by Mr. Crosfield:

That in the event of no other body or persons erecting central university buildings, and of the necessity thereby arising for the participating bodies to establish them, this conference recommends that the said bodies shall consider the advisability of contributing in equal shares the sum of money required for the purpose; such buildings to be erected under the direction of the Senate and to become the property of the University.

The resolution was unanimously adopted.

Moved by Mr. Harris and seconded by Mr. Williams:

That, in view of the great benefit to the cause of education in West China to be derived from good central buildings and well equipped schools, in which the work of the University can be efficiently carried on, this conference agrees to the principle of associating with the University, if opportunity offers, some western university or universities which may be able to render help in the direction indicated.

The resolution was unanimously adopted.

Voted: That the conference proceed to the consideration of the item in the agenda designated as "teaching equipment".

Moved by Mr. Crosfield and seconded by Dr. Raymond:

That, in the event of its being found necessary for the University to provide scientific apparatus, (chemical, physical, anatomical, etc.) tools, engineering plant, or other teaching equipment, for use in the laboratories, workshops or class rooms of the University or of its constituent colleges, such apparatus, etc., not having been presented to the University by a benefactor or benefactors, this conference recommends the representatives of each of the four bodies participating in the union to apply to their home Boards for a grant of $750 which shall form the nucleus of a common fund to be known as "the Teaching Equipment Fund" from which apparatus and equipments may be purchased.

If such a fund be established, this conference further recommends that it be placed under the care of the treasurer of the University, who from it shall only pay out moneys or settle accounts which have been authorized by resolution of the Senate; also that all equipments so purchased shall form part of the property of the University and be held by its Trustees.

The resolution was unanimously adopted.

Voted: That, the time set having arrived, the conference proceed to consideration of the report of the committee on organization of the Senate.

Voted: That the committee be discharged.

Moved by Dr. Hodgkin and seconded by Mr. Williams:

0916

That the conference agree to the principle of constituting a Board of Trustees in the home lands who shall, on behalf of the University, hold the deeds of trust and endowments and other property of the University not otherwise provided for.

The resolution was unanimously adopted.

Moved by Dr. Hodgkin and seconded by Dr. Rankin:

That the superior body on the field (name to be left undetermined for the present) be constituted as follows:

(1) Two representatives appointed by each body participating in the union.

(2) One representative for every four missionaries, or fraction thereof, set apart by each of the participating bodies to give the whole or the larger part of their time to university or college work and assigned thereto by the Senate.

(3) Four representatives elected by ballot annually by Convocation from a list approved by the "superior body".

The resolution was unanimously adopted.

Voted: That the secretary be requested to send a cablegram to the secretary of the Temporary Board of Management of the University, asking him to inform that Board that the conference has considered proposals for the constitution of the Chentu University and will forward without delay suggestions for the consideration of the Temporary Board.

Voted: That a special committee be appointed for the purpose of making inquiry as to the cost of establishing a water supply for the University and all the buildings connected therewith, and to report to the participating bodies as to the advisability or otherwise of establishing such a supply.

Voted: That the committee consist of the four missionaries present from West China, with power to fill any vacancy occurring

0917

in the committee.

Voted: That the same committee be requested to ascertain the cost - A: - of installing a suitable lighting plant capable of satisfactorily lighting the colleges and other buildings connected with the University and that the information thus obtained be laid before the participating bodies.

Voted: That it be understood and mutually agreed to by the representatives of the Boards participating in the conference that all actions taken which involve fundamental principles are tentative and that all conclusions reached be presented to the participating Boards for their consideration and action thereon.

That, in view of the very great importance of the proposed project for the prosecution of higher educational work in West China, the members of the conference be asked to suggest to their respective boards the desirability of early action upon the propositions presented.

Moved by Mr. Beaman and seconded by Mr. Hodgkin:

That we express our hearty appreciation of the courtesy of the Board of Foreign Missions of the Methodist Episcopal Church in placing at the disposal of the conference the comfortable rooms in which our sessions have been held.

That we express our thanks to the chairman and secretary of the conference for their faithful services.

The resolutions were unanimously adopted.

Prayer was offered by Mr. Harris.

After the benediction by Dr. Rankin the conference adjourned sine die.

GEORGE B. HUNTINGTON,
Recording Secretary.

0918

Action of Executive Committee, November 30, 1908.
after Conference in New York regarding
Union University in Chengtu.

The Committee proceeded to the consideration of the report and recommendations presented from the Conference recently held in New York City with representatives of other Boards respecting the proposed Union institution for higher education at Chengtu, West China.

A statement prepared by the Conference setting forth the general principles to be recognized as controlling in the establishment and conduct of the institution was read as follows:

Whereas the various Christian missions operating in West China have reached practical unanimity in regard to the vast importance of Christian education in that Empire; and

Whereas the Christian Educational Union of West China has outlined a plan of union in educational work which received the hearty approval of a Missionary Conference composed of over 150 delegates representing thirteen different missions which met in the city of Chengtu in January 1908; and

Whereas the missions of four of the Boards working in the provinces of Schuan, namely, the American Baptist Missionary Union, the Friends Foreign Mission Association of Great Britain, the Missionary Society of the Methodist Church of Canada and the Board of Foreign Missions of the Methodist Episcopal Church, agreed to recommend to their respective Boards a plan of united effort in higher education which involved the purchase of a large property outside the walls of Chengtu, the division of the property among the participating missions, the erection by their respective Boards of the necessary buildings, and the adoption of suitable curricula with a view to the organization at the earliest practicable date of a Christian University for West China; and

Whereas the Boards of these participating missions have signified their approval of the general plan of union in educational work, and have authorized their respective missions to join in the purchase of sufficient land to afford room for the necessary buildings of the several missions; and

Whereas the paricipating missions, acting under the authority of the Boards, have purchased some sixty five acres (English) and now await authority to proceed with building operations:

Resolved: That this Conference, representing the four Boards already mentioned, recommends to said Boards a policy embracing the following points;

1. That the plan for union in primary and secondary education, already adopted by a number of the missions in West China, be approved.

2. That the project of union in work based on curricula

leading up to baccalaureate degrees be approved.

3. That a Senate be constituted, representing the participating bodies, which shall have authority to prescribe the curricula, assign to the departments much professors and other instructors as may be set apart by the participating bodies, provide for examinations, grant diplomas and degrees, administer funds for the current expenses of the University and discharge such other duties as properly belong to a University Senate.

4. That each participating body provide residences for its own professors, dormitories and dining hall for its own students, class rooms for its denominational work and such other accommodation as may be found necessary.

5. That no one of the participating bodies duplicate any work of the University except with the approval of the Senate.

6. That each participating body be responsible for the salaries of any of its missionaries employed as professors and instructors in the University.

7. That other necessary expenses, such as salaries of Chinese teachers or of other Chinese employees, be provided out of the income of the University from students' fees for matriculation and graduation, from contributions from the participating bodies, from special donations etc.

8. That buildings to be erected in the immediate future be erected by the several participating bodies upon the plots of land respectively assigned to them, and that the central portion of the land be reserved for the future development of the University.

9. That provision be made at the earliest date possible for graduate and technical courses on conditions that shall be mutually satisfactory to the contributors for this purpose, to the participating bodies and to the Senate.

10. That a Board of Trustees in the home lands be created to hold in trust for the purposes of the University all properties, funds and securities not held or controlled by any of the participating bodies.

11. That a Joint Commission inthe home lands consisting of five (5) members appointed by the Board of each participating body be constituted by these Boards to represent them in all correspondence and conferences relating to the University, and that an Executive Committee of the Joint Commission be created consisting of two representatives of each of the participating Boards.

VOTED: That the Statement of Principles be adopted.

Upon recommendation by the Conference, it was also
VOTED: That, in view of the great benefit to the cause of education in West China to be derived from good central buildings and well equipped schools, in which the work of the University can be efficiently carried on, the Executive Committee, in reaffirmation of action already taken, agrees to the principle of associating with the University, if opportunity offers, some western university or universities which may be able to render help in the direction indicated.

0920

Upon recommendation of the Conference, it was also
VOTED: That, in the event of no other body or persons erecting central university buildings and of the necessity thereby arising for the participating bodies to establish them, the Executive Committee will consider in conjunction with the other cooperating bodies the advisability of contributing in equal shares the sum of money required for the purpose; such buildings to be erected under the direction of the Senate and to become the property of the University.

With respect to the recommendation of the Conference that, in the event of its being found necessary for the University to provide scientific apparatus, (chemical, physical, anatomical, etc.) tools, engineering plant, or other teaching equipment, for use in the labaratories, workshops or class rooms of the University or of its constituent colleges, such apparatus, etc., not having been presented to the University by a benefactor or benefactors, the representatives of each of the four bodies participating in the union apply to their home Boards for a grant of $750 which shall form the nucleus of a common fund to be known as "the Teaching Equipment Fund" and from which apparatus and equipments may be purchased and that if such a fund be established, it be placed under the care of the treasurer of the University, who from it shall only pay out moneys or settle accounts which have been authorized by resolution of the Senate; also that all equipments so purchased shall form part of the property of the University and be held by its Trustees,

VOTED: That the suggestion is noted with approval, action with regard to appropriation being deferred pending receipt of advice from the mission Conference in West China.

VOTED: That the matter of creation of a Board of Trustees in the home lands be referred to the Joint Commission for consideration and report to the cooperating Boards.

0921

Thomas S. Barbour (9)

MINUTES OF A CONFERENCE RESPECTING WEST CHINA UNION UNIVERSITY.

New York. Jany 14. 1910

A meeting of representatives of the three American Societies cooperating in educational work in West China was held January 14, at 2 P. M., at Hotel Latham, New York City. Present: Canadian Methodist Board,- Rev. A. Carman, D. D., Rev. A. Sutherland, D. D., Rev. T. E. Egerton Shore, H. W. Rowell, K. C.; American Methodist Board,- Rev. Bradford P. Raymond, LL. D., Rev. John F. Goucher, LL. D., Rev. Homer C. Stuntz, D. D.; American Baptist Board,- Norman Williams, Esq., Mr. George E. Briggs, Rev. Thomas S. Barbour, D. D. Present as visitors: Rev. C. L. Kilborn, M. D. (Chentu), Prof. Ernest D. Burton, D. D.

The meeting was organized by the choice of Dr. Goucher as chairman and Thomas S. Barbour as secretary.

The proposed constitution of the West China Union University as revised by the Temporary Board of Management of the University in a meeting held at Chentu, May 1909, was read.

Dr. Burton, by invitation, addressed the meeting, giving impressions gained in his recent visit to Chentu and his investigation of educational conditions in China. He spoke highly of the mission body in Western China, emphasizing in particular the fine spirit of unity and cooperation characterizing its members. The province of Szchuen, he

0922

stated, was recognized as holding relatively a very advanced position, being in this respect probably the first of the eighteen provinces in China. The land purchased for the university is admirably chosen. The proposed plan of cooperation, while in his judgment less truly ideal than a consolidated work, was under existing conditions admirable. While complexity is unavoidable, the plan gives promise of effectiveness. It may be compared to a wheel with four spokes - the hub representing the university and the spokes the colleges. The strength of each part will depend upon the development accorded it.

The changes in the proposed constitution suggested at the meeting at Chentu, Dr. Burton said, are slight and are in general in the interest of simplification of the plan. Somewhat larger powers than originally contemplated are given to the president, this being in harmony with American traditions. Dr. Burton stated that there is at present in China a strong demand for scientific studies which Christian schools must recognize; but men of broad culture are needed. The Christian schools already established in many sections should be encouraged. This is in the interest of wide diffusion of the influence they bring to the new educational life of China. The future would show in what cases those institutions could wisely develop more advanced work.

The need of normal schools was emphasized.

Provision for graduate work is not required at present in the Union University in West China. Work at

0923

the "hub" - the university - should for a time be of the grade of collegiate work, the "colleges" as sustained by the four cooperating bodies representing work of the grade of the American high school.

The chairman in behalf of all present expressed hearty appreciation of Dr. Burton's remarks and of the service rendered by him in his visit to West China to the societies represented in the meeting.

A seriatim consideration followed of the articles of the proposed constitution. The following changes were recommended by the meeting:

Section II (a). In place of "those" read "Chinese". The paragraph will then read as follows: "By providing such facilities for the education of Chinese connected with the various missions in West China, etc."

Section III "Establishment". The section to read as follows: "The University is established, in the first instance, by the joint action of the four following missionary organizations:

The American Baptist Missionary Union for Foreign Missions,
The Friends' Foreign Mission Association, England,
The General Board of Missions of the Methodist Church, Canada,
The Board of Foreign Missions of the Methodist Episcopal Church, U. S. A.,

each of these organizations founding a college therein."

Section IV (d). "In lieu of collection of fees from the students by the University, each College shall make annual contribution to the University fund proportionate to the number of its students. The percentage of fees thus set apart for the use of the University shall be determined by the Senate."

Section IV (f). After "University teaching" insert "in their respective colleges". The paragraph will read: "Each College shall also be required to set apart one or more men to give the greater part of their time to university teaching in their respective colleges under the assignment of the Senate, etc."

0924

Section IV (g). After "provision" the reading to be "for religious training and for the teaching of theology". The paragraph will read: "Each College may make such provision for religious training and for the teaching of theology as may be required by its Board."

Section V (a). The paragraph to read: "The missionary organizations participating in the union shall have final control in all matters pertaining to the constitution."

Section V (b). The paragraph to read as follows: "Control of the University, in matters of policy and general administration, shall be vested in a Joint Commission constituted in the home lands, consisting of three representatives appointed by each of the participating missionary organizations; such representatives to hold office until their successors are appointed."

Section V (b) para. 2. The paragraph shall read as follows: "The Joint Commission shall have power to add to its membership a number not exceeding four."

Section V (b) para. 3. Consideration of this paragraph was deferred until opportunity could be had for a meeting of representatives of the four participating bodies. It was understood that arrangement would be made for such meeting at Edinburgh in June 1910. Mr. Goucher, Mr. Williams and Mr. Rowell were asked to take into consideration legal questions related to the holding of titles to properties in China and to make report at the meeting in Edinburgh.

Section V (c). For second and third paragraphs, read as follows: "In case, however, the members representing one of the participating organizations differ from the others upon an important matter and are supported in their dissent by a majority of their mission body, it shall be understood that the action of the Senate will be regarded as tentative and that its ultimate adoption will be subject to approval by the Joint Commission."

Section VII (b) 2. After "approved" insert "for this purpose". The sentence shall read as follows: "All members of the staff of the University approved for this purpose by the Joint Commission."

Section VII (e). After "weekly" insert "religious". The paragraph to read as follows: "The Senate shall arrange for the conducting of a weekly religious service for all the students of the University."

0925

Section VII (f). In place of "for the dissolution of" read "to terminate". The paragraph will read: "The Senate shall have power to make provision for the affiliation of any school ..... and to terminate such affiliation."

Section VII (g). First sentence to read: "No one of the participating bodies shall have a voting power in the Senate equal to half the total membership."

Section IX. The section shall read: "The Senate, by and with the consent of the Joint Commission, shall appoint the President of the University."

Section X, 1. To read as follows: "Contributions for special objects by the Colleges" (as per Section IV (d)).

Section XI. The second sentence of paragraph 1 to read: "Such application shall first be dealt with by the Senate whose decision shall be subject to approval by the missionary organizations already participating."

Section XI. The second paragraph to read: "The relation of such institution when admitted shall be determined by the Senate."

Section XII (a). The paragraph to read: "Any missionary organization participating in the Union, etc."

Section XII (b). The paragraph to read: "In every such case of withdrawal, option of purchase of its land and buildings shall be given to the University by the withdrawing organization. If the University desires to make the purchase, the price and conditions of sale shall be determined by mutual agreement or by arbitration, but it is understood that the land shall be estimated at its original cost."

Section XIII. The paragraph to read as follows: "Amendments to the constitution may be made by concurrent action of the participating organizations. Proposal of amendments may be made by the Senate, the Joint Commission or by any participating body. In all cases expression of judgment upon the amendments shall be sought by the participating bodies from the Senate and the Joint Commission."

By common consent it was understood that effort would be made to arrange for a first meeting of representatives of the Boards at Edinburgh at luncheon June 16.

0926

Approval was expressed of the request for appropriation of $400 Gold by each of the boards for erection of temporary college buildings.

On motion, the meeting adjourned subject to the call of the Chairman and Secretary.

(Signed)

THOMAS S. HARBOUR,

Secretary.

Boston, January 26, 1910.

THE AMERICAN BAPTIST MISSIONARY UNION

EXECUTIVE COMMITTEE

To Rev. T. S. Barbour, D. D.,
800 Ford Building,
Boston, Mass.

This will notify you that at the meeting of the Executive Committee held March 28, 1910, the following action was taken:

VOTED: That Mr. G. C. Whitney, Mornay Williams, Esq. and Rev. T. S. Barbour, D. D. be appointed acting representatives of the American Baptist Foreign Mission Society upon the Joint Commission to be constituted in connection with the West China Union University.

On behalf of the Executive Committee.

Recording Secretary.

Boston, April 29, 1910.

0928

SUGGESTED AGENDA FOR MEETING OF JOINT COMMISSION,
JUNE, 1910.

(to be reviewed at a later period.)

Appointment of temporary Chairman.

Opening Proceedings.

Consideration of which procedure should be adopted - American or English.

Method of conducting Business:
- Appointment of Chairman if considered necessary.
- Appointment of Secretary of Commission.
- Appointment of Corresponding Secretary from each Body.

The Constitution of the Joint Committee (see "Control" Constitution of University, p.2)
- Representatives from Mission Bodies.
- Question of the appointment of Co-opted Members.
- Trusteeship.
- Appointment of Committee to consider where the University shall be incorporated.

Collection of funds:
- Appointment of Treasurer and Question of a Working Balance.
- Method of raising money.
- Endowments; how to be dealt with.

Relation of the Joint Commission to the Associated Bodies.
- Permanency of Appointments of Missionaries to the University.

Relation of the Joint Commission to the University:
- Method and Degree of Control.
- Acceptance of Professors who may apply direct to the Joint Commission.

Relation of the Joint Commission to the West China Educational Union.

Constitution of University.

President of the University: His Duties.

College Buildings: Temporary.

College Buildings: Permanent.

Central Building.

Scholarships.

Military Training.

Relation of Middle Schools to University:
- Shall they be under the control of Joint Commission?
- Their Permanency.
- Their Location.

Colleges for Women.

0929

WEST CHINA UNION UNIVERSITY

Important items in report of meeting in London, in June 1910.

MINUTES OF MEETING.

Hodgkin A 445 - Names read as representing respective Boards recognized as official members of Joint Commission. First name on each list permitted to cast plural votes up to five of each mission in case less than that number is present.

BOARD OF GOVERNORS ORGANIZATION.

Hodgkin A 445 - Joint Commission hereafter to be known as Board of Governors.
Officers: Chairman, Rev. J. H. Goucher, D. D.;
Vice-Chairman, N. W. Rowell, Esq., K. C. and Mr. Albert J. Crosfield;
Treasurer, Rev. T. S. Barbour, D. D.,
Secretaries, Rev. H. T. Hodgkin, M. A., and Rev. T. E. Edgerton Shore.
Each mission entitled to appoint three members.
Each Board entitled to three votes at each meeting even though there be less than that number of representatives present.
In event of any member being unable to be present a substitute may be appointed by him or by his mission.
By-Laws for Board of Governors adopted. See Constitution of University.
Rev. Prof. E. D. Burton, Chicago and Prof. Michael E. Sadler, Manchester co-opted as members of Board of Governors.
Board of Governors to report annually to respective missionary organizations on condition of progress of University.
Officers elected to hold office until revised Constitution finally adopted.
Burton A 262 - Appreciate honor of being co-opted. Shall require time to consider.
Burton A 281 - Is action of Joint Commission in London final? If ratification of Boards is necessary, Prof. Sadler and I cannot yet accept appointment.
Burton A 425 - Will write as soon as possible of decision.
Goucher A 299 - Board will not take action until September meeting, third Tuesday.

BOARD OF GOVERNORS COMMITTEES.

Hodgkin A 445 - Executive Committee appointed as follows: Mornay Williams, T. E. E. Shore, H. T. Hodgkin, J. F. Goucher.
Finance Committee appointed as follows:
B. L. Whitman, H. W. Harris, M. W. Rowell, J. E. Laycraft with T. S. Barbour ex officio, Committee to assist treasurer in raising funds.
Executive and Finance Committee authorized to work jointly when consultation is necessary.

INCORPORATION.

Hodgkin A 445 - (1) Desire to incorporate Joint Governors if no legal difficulties in way of incorporating body holding and dealing with property in China and elsewhere. (2) Special committee authorized to continue investigations and report to

Executive Committee. (3) Executive Committee authorized to take action upon report.

Editing Committee authorized to insert in Constitution clause providing that in case Board of Governors is incorporated property may be invested in whole corporation instead of individual members of Commission as now provided.

BUILDINGS.

Hodgkin A 445 - Recognize importance of proper architectural treatment in dealing with plans for various college and University buildings.

While not aiming at uniformity of design attempt to introduce general measure of agreement. Request each Society to submit plans to Executive before beginning building operations and Executive empowered to take such expert advice as may seem desirable.

In all buildings due regard to possible adaptation to best features of Chinese architecture.

Erection of following buildings on central plot. (a) Central Administration Block, including Assembly Hall; (b) Museum; (c) Library; (d) Science Labratories; (e) Medical building. Executive empowered to modify scheme as may seem best.

Shore B 189 - Architects of Canadian and American Methodists in West China ask to submit to Ex. Com. scheme for laying out grounds and position of buildings. Each cooperating Society asked to prepare 4 copies of blue prints of plans of proposed College building to submit to other Societies for comparison and harmonizing.

PURCHASE OF ADDITIONAL LAND.

Hodgkin A 445 - Request each participating organization to appropriate $1200 U. S. for purchase of approximately 15 additional acres for central plot, and Senate authorized to negotiate purchase of land.

IMPROVEMENTS TO PROPERTY.

Hodgkin A 445 - Senate asks to prepare specific recommendations and estimates regarding the following: Drainage System, Laying out of Grounds, Electric Lighting, Water Supply, General Upkeep of Grounds, Boundary wall or Fence and Executive empowered to take such action as may be deemed advisable.

EDUCATIONAL SECRETARY.

Hodgkin A 445 - See also appeal to China Emergency Committee. Proposed to appoint Educational Secretary as member of University staff who shall visit schools and consult with different teachers on best method of teaching and school management to serve as registrar and Secretary of West China Educational Union. Proposed that fund be raised by special subscription to meet expense covering (a) property for residence $3350, salary and current expenses for 9 yrs. $12,350, Passage

0931

and outfit, furlough, etc. $2,450. Total Capital Expenses $18,050.

Shore B 189 - Each member of Educational Committee to seek suitable man for Educational Secretary. Desirable qualifications (1) University education and pedagogical training. (2) Experience in school management. (3) Knowledge of educational affairs on both sides of Atlantic. Should spend 1 year studying educational methods on opposite side of Atlantic on which he received training.

FACULTY.

Hodgkin A 445 - Ex. Com. charged with duty of looking for suitable person as President of University. Participating missionary organizations urged to make definite provision for more permanency in appointments in University and other educational work. Senate requested to prepare statement of teachers probably required for University work with qualifications for forthcoming five years, also list of those teachers who may be provided by various missions. Question of required staff of University referred to Executive Committee.

Missionaries sent out solely for University work by various missions expected to hold qualifications acceptable to Board of Governors, Missions requested to submit, as far as possible names and qualifications of teachers to Board at earliest time practicable before they leave for field.

Goucher A 418 - Presidency was offered to Dr. Sadler who refused. Was it proposed in that case to tender Presidency to Dr. Burton?

Shore B 189 - Committee appointed to approach Prof. Sadler as to accepting Presidency and given power to deal with appointment and salary.

DEPARTMENT OF INSTRUCTION.

Hodgkin A 445 - Recommend to Senate recognition of following departments from beginning: Chinese Language; Literature and History; Arts; Science; Education; Economics.

CHRISTIAN ATMOSPHERE.

Hodgkin A 445 - In view of fact that object of University is advancement of Kingdom by means of higher education in West China under Christian auspices, request Senate to consider what steps should be taken to assure a strong Christian atmosphere in University, both in teaching force and in the student body.

MEDICAL DEPARTMENT.

Hodgkin A 445 - Senate requested to devise means for early establishment of a medical department in connection with University and submit plans to the Executive which shall have power to act.

0932

MILITARY DRILL.

Hodgkin A 445 - Heartily approve resolution of Temporary Board of Management that no military implement of any description be used in any physical exercise, the object of training being the physical well being of the student, and not the inculcation of a military spirit.

EDUCATION OF WOMEN.

Hodgkin A 445 - Board approve such facilities being provided for the education of women, college or normal, as may be possible, and request Senate to devise and submit plans to Ex. Com. which shall have power to act.

CHINA EMERGENCY COMMITTEE - APPEAL.

Hodgkin A 445 - Board of Governors draft appeal to China Emergency Committee for (a) funds for support of Educational Secretary, or (b) for equipment of Educational department of University. Committee to present appeal Bishop Bashford, Mr. Rowell, Dr. Barbour, Dr. Hodgkin, Mr. R. J. Davidson.

Committee to report result of interview to Ex. Com. which is empowered to take such action as may be necessary to secure appointment and payment of an Educational Secretary.

CHINA EDUCATIONAL COMMISSION - APPEAL TO.

Hodgkin A 445 - Ex. Com. instructed to bring to China Educational Commission in U. S. and Canada the needs of the Union University, also needs for Educational Secretary and to ask for such cooperation and assistance as may be in their power to render.

ARTHINGTON TRUSTEES - APPEAL FOR LIBRARY.

Hodgkin A 445 - Ex. Com. requested to bring subject of library for University before Trustees of Arthington Fund.

GENERAL STATEMENT.

Hodgkin A 445 - Representatives of various Boards requested to report to Treasurer amount of money spent, amount of money in hand, amount of money in immediate prospect, amount of money required for each of following objects: (1) Property (2) College buildings, (3) residences, (4) staff, (5) equipment, (6) Union buildings, so that statement may be prepared to bring whole scheme of institution before public.

Shore B 189 - Dr. Hodgkin to prepare statement of aims, Dr. Barbour to prepare statement of financial needs to be submitted to Executive and Finance Committees.

WESTERN UNIVERSITIES - COOPERATION.

Hodgkin A 445 - Board of Governors approve principle of cooperation with Western Universities and Executive and Finance Committes requested to draw up statement of principles for cooperation between West China Union University and other educational institutions and that they be empowered to take such steps as they think best toward this end.

Shore B 189 - Hodgkin, Sadler, Williams, Burton appointed committee to make suggestions.

0933

WORKING CAPITAL.

Hodgkin A 445 - Each Society requested to make appropriation of $300 U. S. to form a working capital for institution from which sums may be drawn in anticipation of payments of grants made.

Actin of Board of A.B.F.M.S ~~Actin of D. Hodgkin~~ Arlington Fund

Actin of A.B.F.M. Soc re W. China University -

December 14.1910.

(15)

Actin of Board of A.B.F.M.S.

VOTED: That the organization of the Board of Governors of the West China Union University as provisionally effected in London in June, 1910, is noted with approval as follows: Chairman, J. F. Goucher, D. D.; Vice-Chairman, N. W. Rowell, Esq., Mr. Albert J.Crosfield; Treasurer, T. S. Barbour, D. D.; Secretaries, H. T. Hodgkin, M. D. and Rev. T. E. E. Shore; Executive Committee, Mornay Williams, T. E. E. Shore, H. T. Hodgkin, J. F. Goucher; Finance Committee, B. L. Whitman, H. W. Harris, N. W. Rowell, J. E. Laycraft, T. S. Barbour, ex officio; co-opted members Prof. E. D. Burton, D. D. and Prof. Michael E. Sadler.

VOTED: That the action of the Conference in London favoring incorporation of the Board of Governors, appointing a special committee to make investigation of legal questions involved and providing that in case incorporation is possible necessary changes be made in the constitution be approved.

VOTED: That the action of the London Conference with a view to securing general unity and harmony in the buildings to be erected for the university and the colleges of the participating missions be approved.

That approval be given to the plan for erection of the following buildings upon a central plot with the understanding that the Executive Committee is authorized to make such modification as may be deemed advisable. (a) Central administration block, including Assembly Hall, (b) Museum, (c) Library, (d) Science Laboratories, (e) Medical building.

VOTED: That, in view of recommendation by the Conference, approval be given to the purchase of additional land for the central university lot, and that an item of $1200 U. S. be included in the list of approved property needs with the understanding that appropriation will be made in connection with the next schedule.

VOTED: That the action of the Conference requesting the Senate of the University to prepare specific recommendations and estimates regarding the drainage system, laying out of grounds, electric lighting, water supply, general upkeep of grounds and boundary wall, and empowering the Executive Committee to take such action as may be deemed advisable is approved with the understanding that in case action is contemplated which will involve appropriation of additional funds by this Society, there will be opportunity for consideration of estimates before expenditure is incurred.

0935

VOTED: That the action of the Conference favoring effort to secure a man to serve as educational secretary of the West China Educational Union, and outlining the desired qualifications and the probable expenditure be approved.

VOTED: That the action of the Conference with respect to permanency in appointment of missionaries for service in the University, preparation by the Senate of a statement as to the probable needs for the next five years for teachers for university work with qualifications and of a list of teachers who may be provided by the various missions is approved, and that more specific action respecting the staff of the University be deferred pending advice from the Executive Committee of the Board of Governors.

VOTED: That the action of the Conference favoring provision for departments of Chinese Language, Literature and History, Arts, Science, Education and Economics in the university be approved.

VOTED: That the action of the Conference respecting maintenance of a Christian atmosphere in the university both in the teaching force and in the student body is noted with approval.

VOTED: That the action of the Conference requesting advice from the Senate as to plans for early establishment of a Medical Department in connection with the university, which shall be submitted to the Executive Committee with power to act is approved, with the understanding that any action involving appropriation of additional funds by this Society shall be subject to further consideration by the Board of Managers upon recommendation of the Executive Committee of the Board of Governors.

VOTED: That the action of the Conference disapproving the use of military implements of any description in physical exercises of the students of the university is noted with approval.

VOTED: That the action of the Conference requesting advice from the Senate as to plans for education of women, which shall be submitted to the Executive Committee with power to act is approved with the reservation previously noted.

VOTED: That the action of the Conference providing for appeals to the China Emergency Committee in Great Britain, the China Educational Commission in the United States and Canada and to the Arthington Trustees on behalf of the university, and providing for preparation of a general statement as to the aims and financial needs of the institution be approved.

VOTED: That the action of the Conference respecting cooperation with western Universities is noted with approval.

VOTED: That, in accordance with recommendation by the Conference, an appropriation of $300 U. S. be made toward establishing a working capital for the institution provided similar action is taken by the other participating bodies.

0936

VOTED: That correspondence be had with the West China Conference respecting the suggestion that in matters relating to the cooperative work of the university action may be taken by the Board of Managers directly upon advice from the Senate or the Executive Committee of the Board of Governors.

In view of requests received from the Executive Committee of the China Baptist Publication Society for an appropriation toward the expense of publishing special editions of the Scriptures in Chinese in which the terms relating to "baptism" are translated into Chinese words expressive of immersion,
VOTED: That correspondence be had with the mission Conferences in China and with the Foreign Mission Board of the Southern Baptist Convention as to the desirability of incurring so large an expense for publishing special editions when editions issued by the Bible Societies are available.

AMERICAN BAPTIST FOREIGN MISSION SOCIETY.

Financial Statement in re West China Union University.

A Expenditures.

1	Property - Share of cost of land and drainage.....	$ 4200*
2	Building materials for college and other buildings	4000*
3	Permanent mission house.....	4000.
	Temporary quarters.....	306.37
4	Staff - No one definitely appointed to university as yet	
5	Equipment and apparatus.....	275 °
6	Union buildings - Share in cost of temporary buildings.....	650**
7	Union school work - Share of maintenance for 1911	115.63***
8	Working capital.....	300 *
	Total expenditures.....	$13847.00

B Amount of money on hand. None.

C Amount of money in immediate prospect. None except as it may be drawn from general resources.

D Amount of money required:

1	Property additional for share of cost of central plot.....	$ 1200*
	Additional for purchase of college compound.....	2800
2	College Buildings... Original Estimate of Help from A.B.F.M.S.	12000

For the remaining items definite estimates are not yet in hand.

* Common funds for common materials to be drawn upon by each Society as needed.

o *200 was for common use

** For common fund - including 400 asked for Temporary Helps - at same time 200 was asked for apparatus, a year or so before London meeting

*** By request - for common fund - about a year ago.

0938

21 (3)

Senate:
Chengtu, June 15, 1911.

The Committee to revise the report of the Committee on the number of men required for the years 1911-14, which report was adopted June 23, 1910, made a report which was amended and adopted as follows:

We would again call the attention of the Board of Governors to our minute of June 23rd, 1910, which refers to four men being urgently required at once, that is by the Spring of 1911. As those men have not arrived, the Courses outlined can be taught only with great difficulty. Although in 1913 there will be four classes in the Institution, according to the present schedule there will be fewer men available for the Faculty than at present when there are but two classes. We would therefore urge that the Board of Governors take steps to secure these men and that they be sent to the Field as early aspossible in 1912.

In addition to these a man is required to carry on the work of the Biological Department during P.M.Bayne's absence on furlough 1913-14 (not 1915-16, as stated in the schedule). It is suggested that this man be secured on the field from one of the participating organizations.

To further correct the schedule (see our minutes of June 23d, 191 It should be noted that J.Taylor and C.R.Carscallen are expected to have returned from furlough in 1914 and presumably will be available for work in their Departments.

On accordance with the recommendation of the Board of Governors it is planned to open a Medical School in 1912. The minimum needs of men should be two for the first year of work, and an addition of two for each new year, making eight men when the fourth year's Course is offered.

Tnis does not provide for such subjects as Botony, Zoology, Physics and Chemistry, which it is assumed will be otherwise provided for.

It is expected that the Chinese language shall be the medium of instruction in teaching the Course in Medicine.

Other things being equal the man under thirty years of age will acquire the Chinese language more easily and more accurately than the man over thirty.

It is the judgment of the Senate that young men, graduates in Medicine, should be sent to the field through the participating organizations to spend two years in the study of the language, followed so far as possible by an adequate term spent in active medicd work before being appointed to teaching.

0939

On the other hand it may be possible for the Board of Governors to supplement the work of the participating organizations by the appointment of young medical men direct to the Union University. Such action on the part of the Board of Governors we would both urge and welcome."

AGENDA 21 (4) DEATH OF IEH DEH MIN.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Dec. 22nd, 1910.

A communication from the students requesting the privilege of erecting on the University property, a memorial tablet to the late Ieh Deh Min. was read.

Resolved that their request be granted, but that Mr. Beech be asked to inform them that the location of the tablet may be temporary only.

0941

AGENDA 22 (1) BUDGET FOR 1911 and 1912.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, June 16, 1910.

Budget 1911.

The Finance Committee reported a Budget for 1911, which was amended and passed as follows:

Expenses		Income	
Building & Grounds: (Trees, roads, grading, gates)	$600.	Asked from Participating Missions	$925
Library: (Shelving, freight, etc.)	150.00	From Apparatus account	75.
Safe & Freight	125.00		
Account Books	50.00		
Apparatus	75.00		
	1000.00		1000.

Current Accounts

Expenses		Income	
Teachers:		Tuition fees	$400.00
(Mr. Yei	$100.00		
Mr. Wu	350.00	Asked from participating Schools sending students	340.00
Servants:			
Keeper of Gate & Grounds	40.00		
General Work	40.00		
Educational Supplies	20.00		
Stationary, postage, printing	25.00		
Lawn mower and tools	25.00		
Apparatus	100.00		
Upkeep of Buildings and Grounds	40.00		
	$ 740.00		$740.00

Resolved that the probable deficit in the current expense items of the Budget for 1911, be met by contributions from each Mission in proportion to the number of its students.

0942

AGENDA 22 (1)

Temporary Board of Management:
Chengtu, Sept. 29, 1910.

1911--Budget.

Resolved that we authorize the purchase of apparatus and supplies for the Biological Department to the amount of $590.50 (gold), including $100.00 (gold) for freight. (List of apparatus on file).

Resolved that the Physics Department be authorized to purchase apparatus, (sextant, dial and clock), to the amount of $82.00 (gold) (List filed)

Resolved that these items be added to the Budget of 1911.

Temporary Board of Management:
Chengtu, Dec. 15, 1911.

Budget received from the Senate for 1912.

The Budget for 1912 was discussed at some length, amended and adopted.

Resolved that the Secretary be requested to write to the Board of Governors explaining the item "deficit $58.30" included in the item for telephones in the 1912 Budget.

S E N A T E
Chengtu, May 25, 1911.

Resolved that inasmuch as we are entirely dependent on the Board of Governors for our Budget of 1912, the amounts not having been asked from the Missions, we request that the Board of Governors endeavour to provide the amount for the 1912 Budget, and that they place the scientific apparatus orders as soon as possible, as some of them are needed in 1912.

0943

AGENDA 22 (2) CONTRIBUTIONS FROM MISSION BOARDS TO WORKING CAPITAL.

JOINT COMMISSION
London, June 27, 1910.

Resolved that each Society be requested to make an appropriation of £60 or Gold $300 to form a working Capital for the Institution, from which, sums may be drawn in anticipation of the payment of grants made.

SENATE
Chengtu, May 31st, 1911.

In reply to the communication of the Secretary of the Board of Governors, Rev. T.E.E.Shore, asking the Senate to make recommendations as to the disposal of the Gold $1200 now in the hands of the Treasurer of the Board of Governors as a working capital for the University.

Resolved that the Senate recommend to the Board of Governors that this fund be transferred to the Treasurer of the University in Chengtu, Rev. G.B. Neumann.

EXECUTIVE COMMITTEE
New York, June 7th, 1911.

Mr. Williams reported the receipt of the following appropriations from the respective Missionary Organizations.

Canadian Methodist Church (Mar.10,1911)	$200.00
" " " (Mar.22,1911)	300.00
Methodist Episcopal Church (Mar. 3,1911)	200.00
Freinds' Foreign Missionary Assn.(Feb.24)	300.00
American Baptist Foreign Society	300.00

The American Baptist Society also paid a further amount through the Mission Treasurer on the field.

Mr. James Wood reported that the Friends' Association appropriated an additional £40, which, however, was applied by their home treasurer, in payment of Sundry bills for apparatus ordered by the Temporary Board of Management (In England and Germany). He also reported that they had paid an additional amount of £102/6/3 for similar accounts, for which they claimed reimbursement.

Resolved that the Board Treasurer be authorized to pay the Friends' Foreign Association the sum of 102/6/3; and credit the Friends' Association with the payment of their appropriation of £40.

0944

AGENDA 22 (3) ARRANGEMENT FOR PAYING UNIVERSITY ORDERS.

SENATE:
Chengtu, March 23, 1911.

G. B. Neumann, Treasurer, read a communication from G. B. Huntington, regarding methods of payment of Home orders; also one from Mr. Huntington re. the favourable action of the American Baptist Foreign Missionary Society regarding their share of the University Budget for 1911.

AGENDA 22 (5) AUDITING OF UNIVERSITY ACCOUNTS

Temporary Board of Management

Chengtu, June 23rd, 1910.

The Auditing Committee presented a partial report, which was as follows:

In accordance with our appointment we have audited the accounts of the Treasurer and have found them correct thus far, but inasmuch as the correct analysis of the several accounts in order to charge each Mission with its correct proportion of each expenditure, is so difficult, we have not been able to complete this task.

We, therefore, suggest that this Committee be continued until such time as it can complete this work.

September 15th, 1910.

The Auditing Committee presented its report as follows:

"In accordance with the request of the Board, conveyed through the Treasurer, we have examined the books of the Union University, and find that all the items for the current year are correctly entered and posted, and that the money in hand agrees with the Cash balance as shown in the Trial Balance; and that the Trial Balance, showing a total of Sz-Chuan $3,377.19, is a correct statement of the books on June 30th, 1910."

0946

AGGENDA 22 (6) METHOD OF KEEPING ACCOUNTS.

Temporary Board of Management
Chengtu, June 7th, 1910.

The Financial Committee reported in part as follows: The Committee appointed to collaborate with the Treasurer offer the following recommendations:-

(A) As to equipment for Treasury:-

I. We recommend that the loose-leaf system of book-keeping be used, and that Mr. Crutcher be requested to act with the Treasurer as a Committee to make out forms of books and to order same, and that Mr. Crutcher be also asked to assist in opening of this set of books. It is recommended that the expense of these books be charged to Current Expense account.

II. We recommend that the old Ledger be sold and that the amount received be returned to the Current Expense Account.

III. We recommend that a Safe be purchased from Montgomery, Ward and Co., and that the Safe be No.CF13220 (Catalogue No. 78) and that the price, $47.50 (Gold) be charged to Current Expense until such time as the Board makes other provision.

IV. We recommend that the Treasurer be authorized to secure order books containing blanks, a model of which is furnished herewith, and that all persons authorized to draw on the Treasury shall do so by means of these order blanks.

(B) We suggest that the following form a basis of Ledger Accounts as they shall appear in the new books.

CLASS 1: CAPITAL ACCOUNTS

Land
Land improvements (drains,bunds,etc.
Each permanent building
Each temporary building
Each building's furniture
Each department's apparatus
Dwelling houses
Walls and gates
Roads (roads,road ditches,road trees)
Light and Water plant
~~Lxghxxxxdx%xxxxxpxxxx~~
Endowment
Scholarship
Library
Suspense (Cash Capital)

CLASSII. CURRENT ACCOUNTS:

Salaries
Scholarships
Student fees
Gateman and Coolies
Educational supplies
Furnishings
Repairs
Land rent
Depreciation
Current expense (fuel,light,etc.
Loss and gain
American Baptist Foreign (Missionary Society
Canadian Methodist Mission
Friends' Foreign Mission (Association
Methodist Episcopal Mission

(C) We recommend that there be appointed a Standing Committee to consist of one member from each Mission and the Treasurer, ex-officio.

0947

AGENDA 22 (6)

The following duties are suggested for this Committee:

1. To prepare the yearly budget of the University.
2. To prepare semi-annually a financial statement to the Temporary Board of Management, these attachments to close with June 30 and December 31.
3. With December 31 statement to furnish an estimate of the amount to be asked for from the participating Missions for the following year's work.

We recommend that this Committee prepare an estimate for 1911 this month.

AGENDA 22 (7) SUPPLEMENTARY ESTIMATES.

SENATE

Chengtu, Mary 31, 1911.

The Committee to prepare specific recommendations and estimates regarding the following: Laying out of grounds, General Upkeep of Grounds, Drainage System, Boundary wall or fence, Water supply, and Electric Lighting, presented the following report which was adopted:

1. Re. the laying out of grounds and general upkeep of grounds; these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

2. Re. Drainage System: Your Committee presented the report in detail on 8th December 1910, giving an estimate of G. $ 2600.

3. Re. Boundary wall or fence: A detailed report was presented on November 17th, and on Gates and Gateways on December 22nd 1910 giving the following estimates:

Boundary Fences	G $ 275.
Gates and Gateways	520

Both these estimates were presented, it should be noted, before the contemplated purchase of the additional twelve acres (Su and Chr properties, see minute of April 13, 1911) east of the present plot. Should these be secured a much increased estimate will be required in both two and three, above.

4. Re. Water supply and Electric lighting: Your Committee has made considerable investigation covering some months and had estimates presented by Experts varying in the neighborhood of G $10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labor, etc.

Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

Your Committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during this initial stage of development.

0949

AGENDA 22 (9) GRANT FOR LIBRARY FROM ARTHINGTON FUND TRUSTEES.

JOINT COMMISSION
London, June 27th, 1910.

Resolved that the Executive Committee be requested to bring the subject of a Library for the University before the Trustees of the Arthington Funds.

The Library Committee presented the following report which was adopted:

"Of the £50.00 received from the Arthington Trustees, £28.8.3 has been used in the purchase of books, and £1.2.6. for freight and other charges. There remains, therefore, for the use of the Library, £26.9.3.

1. In view of the fact that somebooks were purchased by the University and paid for from the Treasury, we now recommend that the money so used be the first account against the sum which we have to our credit. (£9.0.0.)

2. We recommend that the list of books desired for the Department of Chinese Language and Literature be secured.

3. We recommend that the following list of books be the next charge against the account:

(Here follow list of books)

4. We recommend that the Friends' Foreign Mission Association be requested to transfer the balance of the Library Fund to the field, and that in the meantime the Treasurer be instructed to advance the amount of money necessary to purchase the above list of books.

0950

AGENDA 23 (1) MISSION BOARDS' APPROPRIATION

JOINT COMMISSION
London, June 27, 1910.

Resolved that the representatives of the various Boards be requested to report to the Treasurer as under:

Amount of money spent
Amount of money in hand
Amount of money in immediate prospect
Amount of money required by them.

For:-

1. Property
2. College Buildings
3. Residences
4. Staff
5. Equipment
6. Union Buildings.

So that a statement may be prepared to bring the whole scheme of the institution before the public.

EXECUTIVE COMMITTEE
New York, Jan. 11, 1911.

The Secretary was requested to secure from the respective participating Missionary Organizations, a statement of grants so far made for College Buildings in Chengtu; and that the Treasurer be requested to compile these reports into a combined statement.

0951

AGENDA 23 (3) HARMONIZING OF COLLEGE PLANS.

JOINT COMMISSION
London, June 27th, 1911.

Resolved that we recognize the importance of proper architectural treatment in dealing with plans for the various College and University Buildings.

That while not aiming at uniformity of design, an attempt be made to introduce a measure of general agreement into the Buildings.

That we, therefore, request each Society to submit plans to the Executive before Building operations are commenced, and that the Executive be empowered to take such expert advice thereon as may seem desirable.

That in all buildings due regard be had to possible adaptation to the best features of Chinese Architecture.

That we look to the erection of the following buildings on the Central Plot:

Central Administration Block (including an Assembly Hal); Museum; Library; Science Laboratories; Medical Building; etc.; and we leave power with the Executive to modify this scheme as may seem best from time to time.

SENATE
Chentgu, April 13, 1911.

The Canadian Methodist Mission presented a plan for the location of their College Buildings, and also a ground floor plan for the same, and asked for the approval of the Senate.

The Senate approved of the location of the Buildings and of the ground plans.

SENATE
Chentgu, May 4th, 1911.

The Friends' Foreign Mission presented plans for their College Building.

Resolved that we approve the ground plan, deferring consideration of the front elevation until the plans of the front elevations of some of the other college Buildings are ready.

SENATE
Chengtu, June 23rd, 1911.

1. It is recommended that plans locating buildings be prepared so as to include eight University Buildings on the University Rectangle, which will give unity in effect, and that the plans be sufficiently elastic to give unity with only six

0952

of the buildings erected. (note,--the buildings suggested are:--Library and Museum, Chapel, Chemistry Building, Physics Building, Normal Building, and General Science Buildings.)

2. It is recommended that the Normal Building be located on the West half of the North side of the Rectangle; that the Chemistry and Physics Building be part of a group, or adjoining; That the suggested first four buildings to be erected be as follows:

Normal, Chemistry, Medical and Physics Buildings; that the Medical Building be located on a piece of ground to be purchased adjoining the East end of the South side of the Rectangle.

AGENDA 23 (e) BUILDINGS AND GROUNDS.

Report from Senate on Special Items.

JOINT COMMISSION:
London, June 27th, 1910.

Resolved that the Senate be asked to prepare specific recommendations and estimates regarding the following.

Drainage System.
Laying out of Grounds.
Electric Lighting.
Water Supply.
General Up-keep of Grounds.
Boundary Wall or Fence.

SENATE.

BUILDING.

General. 23rd June 1911. (Very long, not copied)

25th May, 1911.

The Building and Grounds Committee requested that $ 50. additional be released for the purpose of erecting the caretaker's house.

a. Drainage. 8th December 1910.

(1) A single line stone-encased drain from the Cow-King Temple to follow the north side of the public roadway till it reaches the East side of the N. & S. road, from this point to follow the East side of the N. & S. road to the river. This ditch (is) to be approximately 4 ft. deep and 2 ft. wide, and to be encased on the two sides and the bottom by 5 in. x 5 in. river stone, and covered on the top by 3 in. slabs. Approximate length 1525 ft. cost at Rls. 15 per 10 ft.
(including labour etc. Sze Tls. 2272.50.

(2) Two lines of large tile, one on either side of the E. & W. road to points indicated, meeting with the stone drain at the Cow-King Temple; also an extra line from the East end of this road to the Temple, tile to be 1 ft. 5 in. x 1.ft 5 in. x 1 in. (Chinese) at 25 Tl. cts. each.
Approximate length of large tile drains 5955 ft.
" cost Tls. 1042.00
" length of Tile drain 5955 Ft.
" cost Tls. 1042.00

0954

(3) Top tile drains on Central Plot, each tile 1 ft. 3. in x 1/2 in. at 12 Tl. cts each, approximately twenty lines each 200 ft.

Approximate length, total 4000 ft.		
" cost Tls		.336.00
Extras on tile drains: Labour Tls	100.00	
Lime	50.00	
Culverts etc.	50.00	
Standpipes	50.00	.250.00
Summary of estimates:		
Stone of encased drain		2272.50
Large tile drains		1042.00
Top tile drains		336.00
Extras on drains		250.00
	Sze Tals.	3900.00
(at $ gold - Tls.1.50	$	2600.00 @

23rd June 1911.

In view of the recommendation above re. drainage, Resolved that we ask the Building and Grounds Committee to refuse the estimate re. drainage, passed previously by the Senate.

b. Laying out of grounds. 31st May, 1911.

Re laying out of grounds and general up-keep of Grounds; these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

c. Electric Lighting. 25th May, 1911.

Resolved in regard to water and lighting that during the constructive period of the University, the water and lighting of each building be provided for separately.

23rd June 1911.

A communication from Mr. Nettle, representing Arnold, Karberg & Co. to J.L. Stewart, was read, and also one from Harvey & Co., Hankow, re. lighting of the University Buildings.

Resolved that J.L. Stewrat be asked to reply to the former.

Resolved that a standing Committee on lighting and Heating of the University be appointed, and that these communications be referred to it. J.L. Stewart, and E. Williams were appointed the Committee.

0955

d. Water Supply and Electric Lighting. 31st May, 1911.

Your Committee has made considerable investigation covering some months and had estimates presented by experts varying in the neighborhood of G. ₰ 10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labor, etc. Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

"Your committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during their initial stage of development."

f. Boundary Wall and Fence. 17th Nov. 1911.

Re. Boundary fence or wall for the University Grounds, your committee recommend as follows:

(1) That only such sides of the University grounds as are adjacent to mission property be enclosed, i.e., in general, the North and East sides and parts only for the West and South sides, in all some 2000 English feet.

(2) That the fence consist of a double row of thorn hedge.

(3) That between these rows, and eventually to be completely covered by them, a five foot barbed wire fence be erected.

Estimates as follows:

Barbed wire. 200 feet of 1L strands, at 2 ct.		₰40.00
Brace wires, 3.strands to each 10 ft. 16 ft.		
2000 ft. 3200 ft.		
3200 ft. at 2 ct.		6.50
Staples, 1.keg		2.50
Wire stretchers and tools		5.00
2 post hole diggers		5.00
Freight & duty		30.00
Labour		30.00
Paint		25.00
Hedge. 2000 ft. at ₰1 per 100 ft.		20.00
	Gold	₰ 224.00
Added for variation in exchange		51.00
		₰ 275.00

Mr. Nettle, representing the firm of Arnold, Karberg & Co., Chicago, was then introduced to the Board, and gave us considerable information and advice re. lighting and water supply of the University.

May 31st, 1911.

Resolved that if the Board of Governors approve of our policy re. fencing of the University Grounds and the estimate for the same, they place for us the order of November 17th, 1910.

0956

TEMPORARY BOARD OF MANAGEMENT
October 20th, 1910.

It is recommended that in the purchase of additional property for University purposes, we secure if possible the three or more small pieces of land necessary to square out the Central plot to the E. & W., and to the N. & S. roads; and approximately ten English acres in addition. Estimated value Gold $6000..

(This ten acres is understood to include a Power site. The remainder of the property is retained for future building sites, athletic fields, etc.)

SENATE
April 6th, 1911.

The Buildings and Grounds Committee presented a report which was amended and adopted as follows:-

"Resolved that the University buy sufficient property to the East of the University plot to extend the plot 200 feet beyond the N.& S. road projected, thus making the plot almost 1100 feet long.

"Resolved that, contingent upon the buying of the Hua Yang Hsien and the Liang Fu Kong Shoe land above included, the University seek to buy land from the Methodist Episcopal Mission, and the Friends' Foreign Mission Association, so that the University plot may be broadened, and that the public road may be moved northward to parallel the E. & W. road at a distance of 600 feet from centre of road to centre of road.

Resolved that the Purchase of Property Committee be asked to investigate the feasibility of the purchase of land to the East of the Canadian Methodist Mission Plot, and immediately to the South of the University plot, sufficient for the erection of a Medical College, and report.

SENATE
April 13, 1911.

The Purchase of Property Committee presented the following report, which was adopted:-

"With the exception of two small fields, containing about five English acres owned by the Hua Yang School Endowment, all the land East of the Central Plot and Canadian Methodist Mission Property to a line running North from the San Tai Knoll to meet the North East arm of the irrigation ditch is owned by two families. The Su family own about sixty Chinese 'mong.' (10 English acres), and the Chu family about twelve Chinese 'mong.' (3 English acres). As all this is continuous with our present property, and would furnish site for Medical College, and other future extension, and as it is within the limit of 15 acres, English, which we were authorized by the Board of

0957

REPORT OF SENATE TREASURER.

RECEIPTS AND DISBURSEMENTS OF THE WEST CHINA UNION UNIVERSITY TREASURER, FROM OCTOBER, 1907, UP TO DATE.

.....

Jan. 14, 1910.

RECEIPTS.

From the A.B.M.U.	9237.32
" " C.M.M.	11928.57
" " F.F.M.A.	8329.57
" " M.E.M.	8380.94
Rents	1552.33
Anonymous gift	675.67
From Purchase Property Account	30.80
Mexican	40135.20

DISBURSEMENTS.

Paid on roads and drains	339.71
" " boundary fence	784.70
" " purchase property expense	1995.79
" " current expenses	298.59
" " purchase of graves	70.42
" " return to A.B.M.U.	220.00
" " " " C.M.M.	230.00
" " " " M.E.M.	750.00
" for Djang property	12686.57
" " Yin "	20292.97
" " small Djang property	1272.17
" " Cow King Temple	295.70
" " New Building	803.86
" " Gateway	51.94
Cash on hand	42.78
	40135.20

0958

BALANCE SHEET,
OR
STATEMENT OF DEBITS AND CREDITS ON WEST CHINA UNION UNIVERSITY LEDGER.

.....

Jan. 14, 1910.

.....

DEBITS.		CREDITS.
	A.B.M.U.	477.45
830.21	C.M.M.	
	F.F.M.A.	528.67
799.29	M.E.M.	
784.70	Boundary fence, etc.	
	Anonymous gifts	675.67
	Current Expense Account	1701.41
70.42	Purchase of graves	
803.86	Temporary new building	
51.94	Gateway	
42.78	Cash on hand	
3383.20		3383.20

0959

REPORT OF SURVEY OF LAND OF THE WEST CHINA UNION UNIVERSITY.

.....

		Eng. Acres.
Areas of individual Mission plots without roads, and of Union plot with roads added.	F.F.M.A.	9.924.
	M.E.M.	10.394
	C.M.M.	21.118.
	A.B.M.U.	10.556.
	Union	9.908.
	Total----------	61.9
Total areas of roads deducted from individual Mission plots and added to Central plot.	F.F.M.A.	
	M.E.M.	
	C.M.M.	
	A.B.M.U.	
	Union	1.858
Amounts subtracted from individual Mission plots to make 32 ft. road.	F.F.M.A.	.436
	M.E.M.	.436
	C.M.M.	.592
	A.B.M.U.	.394
	Union	
Areas of various sections including one half of E. & W. and N. & S. roads bordering on said sections. (road 32 ft. wide.)	F.F.M.A.	10.36
	M.E.M.	10.38
	C.M.M.	21.71
	A.B.M.U.	10.95
	Union	8.05
	Total--------	61.9

0960

Temp Bd of Managers 6/23/10?

WEST CHINA UNION UNIVERSITY

BOARD OF GOVERNORS.

APPENDIX TO AGENDA.

14. INCORPORATION.

(1) Joint Commission appointed N.W. Rowell, Mornay Williams, Rev. Dr. Goucher and H. Wilson Harris, a Committee to consider the question of the Incorporation of the University.

The following report of the Committee on Incorporation was read and adopted:

1. That it is desirable to incorporate the Joint Commission (Board of Governors), if there are no legal difficulties in the way of the incorporated body holding and dealing with the property in China and elsewhere.

2. That the Committee be authorized to continue its investigations, and to report to the Executive Committee its final conclusions.

3. That the Executive be authorized to take action upon such report.

0961

AGENDA 15. CONSTITUTION OF THE SENATE.

TEMPORARY BOARD OF MANAGEMENT.
March 2nd, 1911.

The following resolution was adopted:

"Whereas the Temporary Board of Management was formed to have supervision of the West China Union University interests until such time as the Senate should be duly organized, and,

Whereas the Board of Governors has now been formed, the Constitution adopted, and the Missions engaged in the Union have appointed their representatives to the Senate of the University, therefore,

Be it resolved that we do hereby transfer to the University Senate all records, property, and authority heretofore vested in us."

0962

JOINT COMMISSION

"Resolved that the Executive Committee, when appointed, be charged with the duty of looking for a suitable person to take the position of President of the University."

EXECUTIVE COMMITTEE
London, June 28th, 1910.

"On motion of Rev. Dr. Goucher, a Committee composed of Mornay Williams, Dr. H. T. Hodgkin, N.W. Rowell and Bishop Bashford was appointed to make such enquiries as they may consider necessary and to approach Prof. M. E. Sadler with a view to his acceptance of the position of President of the West China Union University. This Committee was empowered to deal with matters of the term of appointment and salary."

EXECUTIVE COMMITTEE
New York, Jan. 11th, 1911.

It was reported that Prof. Sadler declined the appointment as President of the West China Union University, and it was resolved that no further steps should be taken at present toward the appointment of a President for the University.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Nov. 17th, 1910.

"Regarding the question of the selection of a President, on which this Board was asked to express its views, the following resolution was passed:-

"Resolved that this Board express its pleasure at the action of the Board of Governors in reference to the Presidency of the University, and its hearty sympathy with the efforts being put forth to secure a suitable man for the position."

0963

JOINT COMMISSION

London, June 27th, 1910.-- The Committee appointed to prepare a statement for presentation to the China Emergency Committee, presented the following report which adopted.

Educational Secretary and Normal Training Department in connection with the West China Union University.

One of the most important problems before the Missionary Societies in West China at the present time is, how can our Christian Educational work be carried on most efficiently? All the societies working there have committed themselves to union effort in this regard, and have inaugurated the West China Educational Union, the purpose of which is to promote the unification and centralization of Primary and Secondary Institutions for boys and girls by means of a uniform course of study, similar text books, and common examinations, and also to promote a Christian University. The Union has been operating now for four years, and has been of incalculable value to the educational work of our Missions. We confidently hope that it will be increasingly beneficial.

This last year has made more and more evident two great needs of our union:-

1. The personal link between the many individual schools and between the University and the lower grade work.

2. The training of Christian teachers to take their part in the educational work of our Missions.

In order to meet these needs we propose the appointment of an Educational Secretary who would be a member of the University staff, and who would take a large share in the Educational Department of the University.

We propose that this man should visit the schools, examine the work done, and consult with the different teachers on the best method of teaching and school management.

We propose also that he should undertake the work of Registrar and Secretary of the Union.

Those who are closely engaged in this Union work are strongly persuaded of the need of such a worker.

In order to provide for the needs of this Secretary it is proposed that a fund be raised by special subscription, and the Joint Commission of the West China Union University is prepared to act as trustees for this fund, and to undertake the control of the work of the Educational Secretary. Such a fund should be sufficient

0964

to provide a home, pay the yearly salary, and meet the current expenses incident to carrying on the Secretary's work.

Herewith a Budget of the probable cost of providing for an Educational Secretary such as we propose, for a period extending over nine years:-

CAPITAL EXPENSES.

Property for residence and building of residence	G.$ 3350 ℔ 670
Salary & Current Expenses 9 years ----------	G.$12250 ℔2450
Passage and outfit, furlough, etc. ----------	G.$ 2450 ℔ 490

Your Committee would suggest that this statement of the need of an Educational Secretary be submitted to the China Emergency Committee, and they be asked to make a contribution either to

1. Support of this man in connection with the University, or
2. The equipment of the educational department of the University.

JOINT COMMISSION

"Resolved that the Committee appointed to interview the China Emergency Committee be requested to report to the Executive Committee the result of the interview, and that the Executive be empowered to take such action as may be necessary to secure the appointment and payment of an Educational Secretary."

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Oct. 27th, 1910.

"Resolved that in accordance with the request of the Board of Education, we request the Secretary on its behalf to thank the Board of Governors for the prompt and hearty way in which it dealt with the matter of an Educational Secretary."

EXECUTIVE COMMITTEE
London, June 28, 1910.

"Resolved that each representative on this Executive Committee make inquiries for available and suitable men for this position, it being understood that the presentation of any name should be accompanied with comprehensive recommendations and after a personal interview by a member of this Committee. It was suggested that among the qualifications desired should be:-

(a) A first class University education and some pedagogical training.

0965

(b) Experience in school management.

(c) More touch with educational affairs in general if possible on both sides of the Atlantic.

It was agreed that it was desirable that the appointee should spend one year studying the educational methods on the opposite side of the Atlantic to that in which he has had his principle training, and that, if necessary, the expenses for this special preparation should be borne by the Board of Governors.

EXECUTIVE COMMITTEE
New York, Jan. 11th, 1911.

It was resolved that the Secretary should communicate with the Senate of the University to ascertain their view as to the comparative advantage of

(1) Securing a specially trained Educational Secretary from the home lands.

(2) The selection of an experienced man on the field as Educational Secretary.

SENATE
Chengtu, May 31st, 1911.

In regard to the appointment of an Educational Secretary Resolved that, while not wishing to limit the choice of the Board of Governors to men on the field, yet the Senate is of the opinion that if any one of the following: E.W. Wallace, H.T. Silcock, J. W. Yost, or R.J. Davidson, can be secured for the position, such an appointment would be most satisfactory.

0966

20 (1) RELATION TO WESTERN UNIVERSITIES.

JOINT COMMISSION
London, June 27, 1910.

Whereas the letters from West China on the subject of Co-operation with Western Universities, have our warm sympathy, RESOLVED - That we approve the principle of such Co-operation, and that the Executive and Finance Committees be asked to draw up a statement of principles for Co-operation between the West China University and other educational institutions, and that they be empowered to take such steps as they think best towards this end.

EXECUTIVE COMMITTEE
London, June 28, 1910.

Resolved that Dr. H. T. Hodgkin, Prof. M. E. Sadler, Mr. Mornay Williams and Prof. E. D. Burton, be requested to make suggestions as to the possibilities of co-operation between the West China University and Western Universities.

0967

EXECUTIVE COMMITTEE
New York, Jan. 11, 1911.

A letter received by the Secretary from Dr. H.T. Hodgkin reports that the China Emergency Appeal Committee in England passed the following resolution on November 30th, 1910.

"That a grant of £ 500 be made to the proposed Union Normal Training College for men in Chengtu, and of £ 500 to the proposed Union College Training School for Women, when the schemes are matured: this offer to hold good for twelve months. It is suggested that the Chinese Government should be asked to contribute toward the cause and also the gentry of the neighborhood."

It was decided to accept this generous offer made by the China Emergency Appeal Committee, and that Dr. H.T. Hodgkin be requested to convey to the Committee the gratification of the Executive Committee of the Board of Governors for their generous contribution.

It was also decided that Dr. Hodgkin be requested to secure from the Senate of the University any information required respecting the relation of women to the Normal Training College; and also respecting the wisdom of approaching the Chinese Government and the Chinese Gentry as suggested by the China Emergency Appeal Committee.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Dec. 8, 1910.

The Committee to prepare a reply to the request of the Board of Governors that this Board should provide facilities for the higher education of women, presenting a report, (see page attached) which was adopted.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Jan. 17, 1911.

"The Committee to draw up a statement of the situation in regard to the training of teachers and our policy in regard thereto, reported; after considerable discussion the report was referred back to the Committee."

TEMPORARY BOARD OF MANAGEMENT
March 2nd, 1911.

"A report of the Committee on Normal Work was presented, amended, adopted.

0968

Report of Committee to draw up a statement of the present position and of the Policy of the Temporary Board with regard to the Training of Teachers.

The present situation ~~xf~~ is here considered in the light of (1) the need, (2) past attempts; (3) present efforts, and (4) our policy.

I. THE NEED OF TEACHERS. The Teacher is undoubtedly the crux of the educational situation in West China. The government sorely needs teachers who can teach Western subjects properly and who can maintain discipline. Students of Mission Schools very readily find positions as Teachers with good pay. It is said, on the authority of Chinese, that a majority of the graduates of Mission Colleges in China are Teachers, either in Government or Mission Schools. Turning to Mission schools, the need for teachers is still acute. The West China Christian Educational Union includes 102 schools and recent inquiries show that in very many cases only ~~grad~~ aged Chinese teachers of the old school are available-- men who are utterly incompetent judged by all modern standards. Lastly, this lack of teachers is vital even to our University, for without a strong system of Primary and Middle Schools on which to base the work, we can have no reliable supply of students. Regarded therefore from the point of view from this institution, or of missionary schools in general, or from the still broader aim of giving timely Christian aid to the education of the Empire, a steady supply of efficient teachers is a prime necessity.

II. PAST ATTEMPTS. In the past some attempts have been made to meet this need, The first place is due to the Methodist Episcopal Chungking High School, and in a less degree to other middle schools, which have for years turning out students who make good teachers and are in great demand, very largely in the Middle and Senior Primary Schools. An attempt to supply a brief course for older men to fit them as Junior Primary Teachers was first made a few years ago in Chengtu, and has been carried on during the past year on the University site by the Union Middle School. In addition at least two short-course summer Normal Schools have been held with the idea of giving some slight preparatory training to elementary grade Teachers.

III: PRESENT EFFORTS. At the present time the Educational Union is fostering plans for more summer Normal Schools and the Union Middle School intends to continue its Normal Department and has lowered the fees in the hope of making it more available for the different Missions. The students take arithmetic and other subjects which they have afterwards to teach, substituting classes in Pedagogy and practice for English.

IV. OUR POLICY.

(1) Minutes. The policy of the Temporary Board as indicated by its minutes is to open, as soon as possible, a Pedagogical Department

0969

in the University for regular matriculated students, the course as outlined covering four years. A recent minute (20 Oct.1910, see also 15 Sept.1910), recommendxxxxx the erection of a Science Building on the Central Plot, in which several rooms should be set apart for this work.
(2) Informal. The idea has also been gaining ground, from the logic of the facts, that the present Middle School normal department is the only feasible source from which a University Pedagogical Department can later be evolved. At present no students for such a department are in sight and they are only likely to come as the elementary grade Mission Schools are supplied with more and more efficient Teachers. Then College-trained men will be indispensable as Middle School Teachers and also as local educational organizers or school inspectors in the various Missions.

Present Location of Normal School on University Grounds. This Middle School Normal Department is at present situate on the University Grounds, though inadequately housed in the temporary school buildings, and having to take some classes in one of the dormitories and others in a practising school about half an hour away.

UNIVERSITY To Take Control. The Temporary Board is of the opinion, and it has been somewhat aided in reaching this conclusion by the kind offer of the China Emergency Appeal Committee, that at no distant date it would be well for the University to not only provide a location but to take over from the Middle School the charge of the present normal department or normal school. It is presumed that the middle school will not be moved to a great distance from the present site, and that not for some time at least, so that students would continue as at present to take work partly in the middle school and partly in the Normal School. The Board is prepared to outline a suitable course for Senior Primary Teachers in addition to the existing course for the lowest grade and in time to develop from the school a full University Department.

In its judgment no lowering of the matriculation standard of the University should be made, and students in the University Normal School, as it would then be, should not be regarded as University students nor necessarily subject to or eligible for the same fees or length of course.

Revised plans for accommodation of the school. For the proper housing first of such a school and later of a Department of Pedagogy, after further consideration and consultation with educators, we are of the opinion that such an arrangement as that recommended in our Minute of 20 Oct. 1910, whereby certain rooms in a science building to be erected on the Central Plot would be set apart for this work, would not be satisfactory. A separate central building containing lecture room, practice-class and other class-rooms and offices would be necessary. In addition a system of schools from kindergarten to middle school would be required. Whether these latter would more properly be developed--

0970

in the future-- on the grounds and under the control of the University, or within short distances and under separate managements, is a point on which the Board waits for further light; but whichever way the University should develop and whether or not it should be led to undertake the responsibility of organizing and maintaining in connection with its Pedagogical Department a complete system of schools through all grades, such a building as outlined above would be of direct benefit to the University, to the Missions and to West China from the moment of its erection. For the first four or five years it is more than likely that there will not be enough normal students fully to occupy the building continuously and the University would therefore be grateful if the China Emergency Appeal Committee would grant them the privilege of using one room for the temporary location of the University Library and also of using the large room from time to time as an Assembly Hall.

Temporary Board's Requests. In view of these considerations the Temporary Board asks permission of the Board of Governors to undertake the control and care of such a Normal School as has been outlined. It also recommends that the Trustees accept the offer of the China Emergency Appeal Committee with a view to erecting on the Central Plot and possibly near the present middle school and University entrance, a two-storyed building containing the following accommodations at an estimated cost of £-1200: Approx: size (Eng. feet)

1 Lecture room for public lectures	45' x 25' (or more)
1 practice-class room	30' x 25'
1 workroom	30' x 25'
4 classrooms	25' x 25'
2 studies	17' x 15'
Porter's room	10' x 8'
Store room	10' x 10'

The Board also proposes to carry out the suggestion of the China Emergency Appeal Committee and to approach the Chinese officials;- through H. M. Consul General-- and the literati with a view to obtaining further funds. It also suggests the institution of a regular "visitors" day" in the hope of maintaining friendly touch with such subscribers and other Chinese educationalists.

SENATE

Chengtu, March 9, 1911.

"The question of the preparation of plans for a Normal School Building and recommendations re. its location, were referred to the Building and Grounds Committee."

SENATE

Chengtu, April 6, 1911.

"Resolved that a Committee be appointed to solicit

subscriptions from the Chinese gentry and officials for the erection of a Normal Building."

SENATE

Chengtu, April 20, 1911.

"The Committee to solicit funds for the Normal Building made a partial report as follows: RESOLVED that because of certain unfavorable conditions at present, and on advice from the British Consul, we do not at present approach the Chinese gentry and officials on this matter."

SENATE

Chengtu, May 18, 1911.

"Resolved that a Committee be appointed to consult with the ladies who have in charge the Woman's Normal College looking to possible co-operation in Normal Training Work."

SENATE

Chengtu, May 31st, 1911.

In view of the need of a Normal Building, and the offer of the China Emergency Appeal Committee of £500, RESOLVED- "That we urgently request the Board of Governors to seek to provide the £600 additional necessary to complete the building in accordance with the specifications suggested in the Minutes of March 2nd, 1911."

SENATE

Chengtu, June 8th, 1911.

The Committee to confer with the ladies having in charge the Normal College for Women, with a view to future co-operation with them, reported as follows:-

"Resolved that we be agreed to give and receive mutula help and to co-operate as far as possible with the Normal Department of the Union University.

In the discussion which followed, this was thought possible and highly desirable, particularly in music, science, and Child Study.

Resolved that we recommend the location of the Women's Union Normal School to be as near to the Union University as practicable for co-operation.

(Note - The site has already been determined upon to be somewhere within the city)

This report was adopted.

0972

JOINT COMMISSION
London, June 27, 1911.

"Resolved that the Joint Commission recommend the Senate to devise means for the early establishment of the Medical Department in connection with the University, and submit plans to the Executive of the Board which shall have power to act."

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Dec. 1, 1910.

Establishment of Medical Department.

The request of the Board of Governors re. plans for the early establishment of a Medical College was discussed.

Inasmuch as the Board of Governors have urged upon us the early opening of the Medical Department in connection with the Union University Scheme:

Resolved that we express our hearty sympathy with the suggestion, and further, that we request our Annual Mission Councils to inform us as to how far they feel that they can support the enterprise.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, February, 23, 1911.

Representatives of the various Missions reported the action of their Annual Meetings re. the early establishment of a Medical Department.

The Friends' Foreign Mission Association reported the following resolutions:-

"In view of the great need of our own district, we welcome the proposal for a Medical School in the Union University. We hope to make use of the School for the training of our Chinese Medical helpers, and though we see no near prospect of supplying a man for the staff, we commend the proposal to the China Committee."

"We welcome the proposal to start the Medical Department at the University immediately, and we believe that out Mission should do all in its power to support its work. (Extract from General Policy 1911-1920.)

The Methodist Episcopal Mission representatives reported that the M.E.M. was sympathetic.

The Canadian Methodist Mission reported the following resolution:-

"In reply to a communication of the Temporary Board of Management of the Union University, enquiring our attitude toward the early establishment of a Medical Department, be it

resolved that we express our heart sympathy with the early establishment of such department, and moreover that we inform the Board that Dr. O.L. Kilborn is at its disposal for at least a part of his time to assist in the organization of this Department."

SENATE

May 4, 1911. (Chengtu)

Resolved that a Committee consisting of Dr. O. L. Kilborn and W. H. Davidson be appointed to correspond with the hospitals in West China with a view to getting information re. the number of prospective students for a Medical Course next year, and the standing of these Students.

Resolved that the Faculty be asked to outline a Medical Course.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 15, 1910.

A communication from Dr. H.T. Hodgkin, one of the Secretaries of the Board of Governors, was read:
RESOLVED that in harmony with the suggestion of Dr. Hodgkin, the Chair appoint a Committee to prepare plans for a Science Hall which might be used for Medical education and in training of Teachers.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 29, 1910.

The Committee appointed to prepare plans for the Science Building such as was suggested in the communication of Dr. H.T. Hodgkin, presented three alternative plans.

Resolved that the Committee be asked to prepare a statement of the number and nature of the laboratories desired; the accommodation required in each; to unite each one plan and to prepare estimates of the cost of the building and furniture.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Oct. 20, 1910.

The Committee to prepare plans for a Science Hall presented plans of Building and also estimate of the number and nature of laboratories desired and the accommodation required in each.

REPORT OF THE COMMITTEE TO SUGGEST
NEEDS OF THE SCIENCE DEPARTMENT.

.....

Physics Department

Freshman Laboratory	to accommodate	40	students
Sophomore, or 2nd year Lab.	"	15	"
Junior, or 3rd "	"	"	10	"
Senior, or 4th "	"	"	10	"

Office apparatus, Battery and Storage Rooms.

0975

Temporary Board of Management.
Chengtu, November 17, 1910.

The resolution of the Board of Governors, urging the formation of a Department of a Chinese Language and Literature, was then discussed, and the following resolution passed:

Resolved that the resolution of the Board of Governors be adopted, re. the establishment of a Department of Chinese Language and Literature, and that immediate steps be taken towards the securing of a man to take charge of this department.

Resolved that in order to provide information to the Board of Governors in reference to the matter, A Committee of two be appointed to approach Mr. J. Vale in regard to filling this Chair and find out his attitude thereto.

J. Taylor and J. L. Stewart were appointed the Committee.

Senate:
Chengtu, May 31, 1911.

The Committee to investigate the matter of strengthening the department of Chinese Classics, History and Language in the University presented the following report, which was adopted:

"After an investigation covering some months your Committee has failed to find any foreigner both free and fully qualified to ~~do such work~~ take entire charge of this department. Men qualified to do such work are few and naturally greatly in demand by their Missions and other organizations. There is the alternative of selecting some younger man of aptitude for the work and giving him the opportunity and assurance needed to make such his life work, and this your Committee are not without hope may yet be done.

"In the meantime your Committee would recommend that the department be under the direction of the most competent Chinese instructors we can secure; that the Subject of Chinese language for obvious reasons be wholly under their direction: that in the subject of Chinese history consultation be had with the department of Foreign History, and that the course be supplemented by a course of lectures by the latter department on a study of Chinese history from a general standpoint; that the subject of Chinese literature be similarly directed in a consultation with the department of Philosophy and Ethics and that the Course be supplemented by a series of lectures by that Department on a critical study of Chinese Philosophy and Ethics as presented in the Classics."

Biology Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " " 10 "
Senior, or 4th " " " 10 "
Office, Museum, Aquarium, Apparatus and Storage Rooms.

Chemistry Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " " 10 "
Senior, or 4th " " " 10 "
Office, Balance, Apparatus, and Storage Rooms.

We recommend further that:

1. The Freshman Labs. be 32 ft. x 60 ft. and that the rooms be 15 ft. high.
2. That the lecture room be built in ampitheatre style, to accommodate at least 100 students.
3. That the lecture room occupy the basement or ground floor, rather than above.
4. That the basement be 7 ft. high, and that it be used for storage and unpacking, and also certain work of the Physics and Chemistry Departments.
5. That the building be lighted by electricity and that gas be used as a source of heat in the laboratories.
6. That a good modern ventilating system be installed. That, if it can be done without injuring the architectural effect additional stair accommodation be provided at the rear of each wing.
8. That the roof be flat, and the walls be extended 7 ft. above the roof.
9. That the cost be estimated at $ 3500.

0977

AGENDA 20 - (7) TERM OF SERVICE OF MEMBERS OF SENATE.

Joint Commission:

London, June 27th, 1910.

"The Senate is asked to draft a By-Law defining the term of service of members of the Senate."

Senate:

Chengtu, March 30th, 1911.

The Committee to prepare a by-law re. the term of service of the members of the Senate presented a report which was amended and adopted as follows:

"In accordance with the request of the Board of Governors relating to the term of office of members of the Senate (See Constitution, Section 7.b) the Committee desires to present the following report:

We recommend as by-laws--

1. That members of the Senate appointed by Missions shall hold office until their successors are elected.

2. That members of the staff of the University, approved by the Board of Governors as members of the Senate, shall hold office so long as they are under the appointment of the Senate.

We recommend that a By-law regarding the term of service of members of the Senate appointed by the Convocation be drawn up when the Senate determines the time of admission of such members."

0978

AGENDA 20 (8) CHRISTIAN INFLUENCE OF UNIVERSITY.

Joint Commission:
London, June 27th, 1910.

Resolved that in view of the fact that the object of the University, as stated in the Constitution, is the advancement of the Kingdom of God by means of higher education in West China under Christian auspices, we requested the Senate to consider what steps should be taken to assure a strong Christian atmosphere in the University, both in the teaching force and in the student body.

Temporary Board of Management:
Chengtu, Dec. 1st, 1910.

Resolved that the Secretary be instructed to write the Board of Governors informing them of the present spiritual condition of the University, the steps being taken to maintain an earnest Christian atmosphere, and assuring them that this Board is fully seized of the importance of the question and are considering carefully whatfurther steps should be taken to safeguard the character of the Institution.

0979

AGENDA 21 (2) PERMANENCY OF TEACHING STAFF.

Joint Commission:
London, June 27th, 1910.

Resolved that the Joint Commission earnestly recommends the participating Missionary Organizations to make a definite provision for more permanency in appointments to University and other educational work.

0980

AGENDA 21 (3) STAFF REQUIREMENTS FOR FIVE YEARS.

Joint Commission:
London, June 27th, 1910.

Resolved that we request the Senate to lay before the Board of Governors, a statement of teachers probably required for University work (with qualifications) for the forthcoming five years, and also to give a list of those teachers who may be provided by the various Missions.

Resolved that the question of the required staff of the University be referred to the Executive Committee.

Temporary Board of Management:
Chengtu, 23rd June 1910.

The report of the Committee on the number of men required for the next four years was then considered, and finally adopted as follows:

To maintain the four Courses in the general Arts department, at least fourteen men will be needed, as shown below. To provide for furloughs and other exigencies, this number of men are necessary for the maintenance of the work in any efficiency. Of these, four men are urgently needed at once, that is by the Spring of 1911: One man is needed for Chemistry, (we would advise that we have a special knowledge of Geology), one for English, with a knowledge of modern languages, one for the department of Political economy and History, and one for the department of Education (normal work);--- this latter man might also act as Educational Secretary and Registrar for the West China Missions' Board of Education.

It is hoped that in the near future the specialized Courses in the General Arts Department, may themselves be developed into Departments, and that before long, new Courses may be commenced in modern Languages, Medicine, Applied Science, and Law. The four men now asked for form the lowest estimate we can make for this present year's needs. (For Schedule of men needed see separate sheet).

0981

Temporary Board of Management.
Chengtu, 23d June, 1910.

Staff Required:

The sub-joined table shows the men needed and their subjects, and the extent to which these needs can probably be met for the first four years if furloughs fall in when expected:

SUBJECTS.	No. OF MEN REQUIRED.	MEN AVAILABLE FOR THE SUBJECTS IN 1911.	1912	1913	1914
Religious Instruction.	At least 1 man's time.	To be arranged by the Faculty on the field.			
English	2	J.Taylor			
Mathematics	1			Johns	Johns
Philosophy	2	C.Carscallen	J.L.Stewart	J.L.Stewart	J.L. : Stewart:
History : Political: Economy :	3	H.Robertson	H.Robertson:	G.B.Neuman:	G. B. : Neumann:
Education	2	H.T.Silcock			H.T. : Silcock:
Physics	1	D.S.Dye	D.S.Dye	D.S.Dye	D.S.Dye
Chemistry	2	E.Williams	E.Williams	E.Williams	
Biology	1	P.M.Bayne	P.M.Bayne	P.M.Bayne	P.M. : Bayne:

0982

EXTRACTS from MINUTES OF THE ANNUAL MEETING of

BOARD OF GOVERNORS

WEST CHINA UNION UNIVERSITY

held in New York

December 13 & 14, 1911.

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46. Report of Sub-Committee on Finance.

The Report of the Sub-Committee on Finance composed of Dr. Hodgkin and Dr. Barbour was presented and adopted as follows:

(1) RESOLVED that the Senate shall annually prepare and recommend to the Board of Governors a Budget for the coming calendar year, to reach the Joint Secretaries not later than the first of August and to be forwarded by them to the members. Copies shall be sent by the Senate to the Missions on the Field for their information.

(2) RESOLVED that the Executive Committee shall have power to pass the Budget, when, for any reason, the Board of Governors is unable to do so, provided also that a copy of the Budget has been sent to every member of the Board not less than one month prior to the meeting of the Executive at which such action is taken.

(3) RESOLVED that the Treasurer of the University forward to the Treasurer of the Board of Governors a complete statement of accounts from the commencement of the work of the Temporary Board of Management in such form as to enable the Treasurer of the Board to prepare an exact statement for presentation to the Board.

(4) RESOLVED that the Treasurer of the University communicate in future direct with the Treasurer of the Board and keep him fully informed as to any financial developments which may arise or may be foreseen by him.

(5) RESOLVED that the Auditors of the University accounts shall be appointed by and be responsible to the Board of Governors.

0983

EXTRACTS from MINUTES OF THE ANNUAL MEETING of

BOARD OF GOVERNORS

WEST CHINA UNION UNIVERSITY

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(4) RESOLVED that the Treasurer of the University communicate in future direct with the Treasurer of the Board and keep him fully informed as to any financial developments which may arise or may be foreseen by him.

(5) RESOLVED that the Auditors of the University accounts shall be appointed by and be responsible to the Board of Governors.

0984

(6) RESOLVED that the accounts kept by the Treasurer of the Board of Governors shall be audited annually by Chartered Accountants.

(7) RESOLVED that in preparing the Budget, the Senate shall divide the Estimated Expenditures into two classes, as follows:

In Class I. shall be entered all sums likely to be spent on the Field and paid out of funds in the University Treasury.

In Class II. shall be entered all sums likely to be spent at home and to be covered by orders on the Treasurer of the Board of Governors.

(8) RESOLVED that the Treasurer of the Board shall keep four accounts and shall operate on them as follows:

Account A.

Into this account shall be paid all receipts, whether from the participating Missionary Organizations or from individuals, which are applicable to current account. From this account shall be paid

1. The full amount called for by the Budget received from the Senate as approved by the Board. This shall be paid into Account B.

2. Any sums called for by the Budget of the Board of Governors as the need for such payments arises. Each such payment shall be authorized by an officer of the Board other than the Treasurer.

Account B.

This account shall be supplied from Account A. in the manner stated above. Payments shall be made

1. For moneys spent on the Field, amounts being remitted from time to time as arranged for between the Treasurer of the Board and the Treasurer of the University, provided that such sums fall within the total estimated under Class I. of the Budget. (Expenses on the Field).

2. For moneys spent in the Home Lands, each payment being made in response to an order (pink slip) on the Treasurer of the Board, signed by the Treasurer of the University and countersigned by some person appointed by the Senate for this purpose, provided that such total falls within the total estimated under Class II. of the Budget (Payments to be made at home.)

0985

Account C.

Into this Account shall be paid all sums other than for the Endowment Fund contributed for buildings or other capital expenditure, and the account shall be operated on as in the case of Account B. (A blue slip shall be used for orders on this account.) The accounts of each building shall be kept distinct under this general heading.

Account D.

Into this Account shall be paid sums contributed for the Endowment Fund. Such sums shall be duly invested under instructions from the Executive Committee, and the interest only shall be used for the purposes of the University, as may be hereafter decided.

(9). RESOLVED that the Treasurer of the Board be authorized to arrange with the University Treasurer that the regular remittance under Class I. of the Budget be forwarded quarterly to the Field, in the form of drafts drawn upon the Treasurer of the Board, and in sums convenient for use on the Field, such drafts to be endorsed by the Treasurer of the University and some other person appointed for the purpose.

(10) RESOLVED that in cases of emergency that the Senate shall have power to submit Supplementary Estimates, and the Executive Committee shall have power to authorize payment of such items on behalf of the Board of Governors so long as no principle is involved in the expenditure, which, in the judgment of the Executive Committee should have the sanction of the Board of Governors before such authorization be given.

(11) RESOLVED that the Working Capital shall be in the hands of the University Treasurer and shall be regarded as a Fund for paying small items not included in the Budget, thus, as far as possible, avoiding Supplementary Estimates. This Fund shall be maintained at its original level by allocations in the Budget of the succeeding year.

(12) RESOLVED that Bonds shall be secured through a Security Company for the Treasurer of the Board of Governors, and if possible, for the Treasurer of the University, in such sums as may be deemed satisfactory to the Executive Committee, the premiums to be paid by the Treasurer of the Board.

(13) RESOLVED that numbered receipts shall be used by the Treasurers in acknowledgment of money received by them.

(14) RESOLVED that all sums contributed or secured in the Home Lands for University purposes shall be paid direct to the Treasurer of the Board, through whom alone they shall be passed forward to the Field.

0986

(15) RESOLVED that complete accounts of the University shall be kept by the Treasurer of the University on the Field, and report shall be made annually to the Board of Governors.

(16) RESOLVED that we recommend the acceptance of Supplementary Estimates as detailed in the Minutes of the Senate of May 31st, 1911.

0987

Meeting of Board of Governors. Dec. 13. 1911
Agenda a-c
Appendix to Agenda 1-43
Minutes of Joint meeting Dec 11. 1*-5*
Annual Statement for Women 6*-7*
Budgets 8*

Minutes of Board of Governors Folder (12)
Supplementary

1085

BOARD OF GOVERNORS OF WEST CHINA UNION UNIVERSITY.

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Provisional Draft of Agenda for Annual Meeting in New York, December 13th & 14th, 1911.

---oOo---

1. Chair will be taken at 10 a.m. December 13th by the Chairman of the Board of Governors, Rev. J. F. Goucher, D.D.

2. Devotional Exercises.

3. Report by the Secretary of the adoption of the Constitution and By-Laws by the various participating Missionary Organizations.

4. Report by Secretary of the Representatives appointed to the Board of Governors by the participating Missionary Organizations.

5. Report of the acceptances of appointment by Co-Opted Members.

6. Roll Call.

7. Election of Officers.

8. Communications.

9. Address by Chairman, Rev. Dr. Goucher, on his visit to West China.

10.* Report for the year by the Secretary.

11. Report of the Treasurer.

12. Report of the Executive Committee.

13.* Report of the Finance Committee.

14. Report of the Committee on Incorporation.

15. Minutes of the meetings of the Senate.

16. Appointment of the President of the University. - Action of Executive Committee.

17. Appointment of the Educational Secretary. - Action of Executive Committee. - Recommendation of the Senate.

0988

18. Report of Temporary Board of Management of the University.

19. Budget recommended by the Senate for 1912.

20. Report of the Treasurer of the Senate.

21. Members of the Faculty recommended to the Board of Governors as members of the Senate.

22. Offer of the China Emergency Appeal Committee. - Action of Executive. - Recommendations of the Senate.

23. Normal Department. - Recommendations of the Senate.

24. Medical Department. - Recommendations of the Senate.

25. Science Department. - Recommendations of the Senate.

26. Chinese Language Department. - Recommendations of the Senate.

27. Death of Ieh Deh Min, instructor in Mathematics. - Resolution of sympathy.

28. Education of Women. - Recommendation of Senate.

29. Grounds and Buildings. - Recommendations of Senate.

30. Taxation of University property. - Report of the Senate.

31. Resolutions of Joint Commission and Senate re maintenance of Christian influence in the University.

32. Reports of participating Missionary Organizations re Grants to
    1. Property.
    2. College Buildings.
    3. Residences.
    4. Staff
    5. Equipment.
    6. Union Buildings.

33. Reports of Grants by participating Missionary Organizations for the securing of additional land.

34. Report of Senate as to staff requirements for the next five years.

35. Affiliation with Western University. - Joint Report of Executive and Finance Committees.

36. Report of the Senate re
    1. Drainage System.
    2. Laying out of Grounds.
    3. Electric Light.
    4. Water Supply.

0989

5. General Upkeep of Grounds.
6. Boundary Wall or Fence.

37. University Library. - Contribution from the Trustees of the Arthington Funds.

38. Report of Executive re bringing the needs of West China Union University and of Educational Secretary before the attention of the China Educational Commission of the United States and Canada.

39. Report of the Senate re By-Law as to the term of service of members of the Senate.

0990

BOARD OF GOVERNORS OF WEST CHINA UNION UNIVERSITY

Meeting in New York, Dec. 13th and 14th, 1911.

AGENDA.

1. Chair will be taken at 10 A.M. Dec. 13th by the Chairman of the Board of Governors, Rev. J.F. Goucher, D.D.

2. Report of the Committee on Editing the Constitution.

3. Report by the Secretary of the Adoption of the Constitution and By-Laws by the various participating Missionary Organizations.

4. Report by the Secretary of the Representatives appointed to the Board of Governors by the participating Missionary Organizations.

5. Report as to Co-opted members.

6. Roll Call.

7. Appointment of a Nominating Committee.

8. Election of Officers.

9. Address by Rev. Dr. Goucher, on his visit to West China.

10. Communications.
    (a). From the Senate.
    (b). From the China Emergency Committee.
    (c). From other sources.

11. Report of the Treasurer.

12. Report of the Executive Committee.

13. Report of the Finance Committee.

14. Report of the Committee on Incorporation.

15. Presenting the Minutes of the Senate.

16. Report of the Temporary Board of Management.

17. Report of the Senate Treasurer.

18. Annual Report of the Board of Governors to the Participating Missionary Organizations.

0991

19. Appointments.
(1). Appointment of the President of the University.
(2). Appointment of the Educational Secretary-- Action of Executive Committee and Recommendations of Senate.
(3). Appointments to Senate-- Members of Faculty recommended by the Senate.
(4). Appointments to Senate-- made by the Missions on the Field.

20. Matters of Policy.
(1). Relation to Western Universities-- Report of Executive and Finance Committees.
(2) Normal College-- Recommendations of Senate.
(3). Medical College-- " " "
(4). Science Department-- " " "
(5). Chinese Department-- " " "
(6). Higher Education of Women-- " " "
(7). Term of Service of Members of Senate-- Recommendations of the Senate.
(8). Christian Influence of University-- Resolution of Joint Commission and Report of the Senate.

21. Faculty.
(1). Report of the Faculty.
(2). Permanency of Teaching Staff-- Resolution of Joint Commission-- Reports from Mission Boards.
(3). Report of Senate as to Staff Requirements for the next five years.
(4). Death of Ieh Deh Min, Instructor in Mathematics-- Resolution of Sympathy.

22. Matters of Finance.
(1). Budget for 1912, received from the Senate.
(2). Report of Contributions from Mission Boards for working Capital.
(3). Arrangements for Payment of Orders on University Account.
(4). Plan of Passing University Budget.
(5). Auditing of University Accounts.
(6). Method of Keeping Accounts.
(7). Supplementary Estimates.
(8). Steps to be taken for Raising of Funds.
(9). Grant for Library from Arthington Fund Trustees.

23. Buildings and Grounds.
(1). Reports of Mission Boards' Grants for
(a). Original Plot of Land
(b). Additional Land authorized by Joint Commission.
(c). College Buildings.

0992

(d). Equipment.
(e). Residences.
(f). Union Buildings.
(2). Recommendations of the Senate.
(3). Harmonizing of College Plans.
(4). Erection of University Buildings, especially Normal School, and Engagement of architect.
(5). Taxation of University Property--Report of Senate.
(6). Report of Senate re.
(a). Drainage System.
(b). Laying out of grounds.
(c). Electric Light.
(d). Water Supply.
(e). General Upkeep of Grounds.
(f). Boundary Wall or Fence.
(7). Holding of Property and Procedure in Purchase and sale of same.

24. Supplementary Items.

0993

21 (3)

Temporary Board of Management.
Chengtu, 23d June, 1910.

Staff Required:

The sub-joined table shows the men needed and their subjects, and the extent to which these needs can probably be met for the first four years if furloughs fall in when expected:

SUBJECTS.	NO OF MEN REQUIRED.	MEN AVAILABLE FOR THE SUBJECTS IN 1911.	1912	1913	1914
Religious Instruction.	At least 1 man's time.	To be arranged by the Faculty on the field.			
English	2	J.Taylor			
Mathematics	1			Johns	Johns
Philosophy	2	C.Carscallen	J.L.Stewart.	J.L. Stewart:	J.L. Stewart:
History : Political: Economy :	3	H.Robertson	H.Robertson	G.B. Neumann:	G.B. Neumann:
Education	2	H.T.Silcock			H.T. Silcock:
Physics	1	D.S.Dye	D.S.Dye	D.S.Dye	D.S.Dye
Chemistry	2	E.Williams	E.Williams	E.Williams	
Biology	1	P.M.Bayne	P.M.Bayne	P.M.Bayne.	P.M. Bayne:

21

0994

Senate:

Chengtu, June 15, 1911.

The Committee to revise the report of the Committee on the number of men required for the years 1911-14, which report was adopted June 23, 1910, made a report which was amended and adopted as follows:

We would again call the attention of the Board of Governors to our minute of June 23rd, 1910, which refers to four men being urgently required at once, that is by the Spring of 1911. As those men have not arrived, the Courses outlined can be taught only with great difficulty. Although in 1913 there will be four class in the Institution, according to the present schedule there will be fewer men available for the Faculty than at present when there are but two classes. We would therefore urge that the Board of Governors take steps to secure these men and that they be sent to the Field as early as possible in 1912.

In addition to these a man is required to carry on the work of the Biological Department during F.M.Bayne's absence on furlough 1913-14 (not 1915-16, as stated in the schedule). It is suggested that this man be secured on the field from one of the participating organizations.

To further correct the schedule (see our minutes of June 23d, 191 It should be noted that J. Taylor and C.R.Carscallen are expected to have returned from furlough in 1914 and presumably will be available for work in their Departments.

In accordance with the recommendation of the Board of Governors it is planned to open a Medical School in 1912. The minimum needs of men should be two for the first year of work, and an addition of two for each new year, making eight men when the fourth year's Course is offered.

This does not provide for such subjects as Botony, Zoology, Physics and Chemistry, which it is assumed will be otherwise provided for.

It is expected that the Chinese language shall be the medium of instruction in teaching the Course in Medicine.

Other things being equal the man under thirty years of age will acquire the Chinese language more easily and more accurately than the man over thirty.

It is the judgment of the Senate that young men, graduates in Medicine, should be sent to the field through the participating organizations to spend two years in the study of the language, followed so far as possible by an adequate term spent in active medical work before being appointed to teaching.

0995

On the other hand it may be possible for the Board of Governors to supplement the work of the participating organizations by the appointment of young medical men direct to the Union University. Such action on the part of the Board of Governors we would both urge and welcome."

0996

AGENDA 21 (4) DEATH OF IEH DEH MIN.

Temporary Board of Management.
Chengtu, Dec. 22nd, 1910.

A communication from the students requesting the privilege of erecting on the University property, a memorial tablet to the late Ieh Deh Min. was read.

Resolved that their request be granted, but that Mr. Beech be asked to inform them that the location of the tablet may be temporary only.

0997

AGENDA 23 (3) HARMONIZING OF COLLEGE PLANS

JOINT COMMISSION
London, June 27th, 1911.

Resolved that we recognize the improtance of proper architectural treatment in dealing with plans for the various College and University Buildings.

That while not aiming at uniformity of design, an attempt be made to introduce a measure of general agreement into the Buildings.

That we, therefore, request each Society to submit plans to the Executive before Building operations are commenced, and that the Executive be empowered to take such expert advice thereon as may seem desirable.

That in all buildings due regard be had to possible adaptation to the best features of Chinese Architecture.

That we look to the erection of the following buildings on the Central Plot:-

Central Administration Block (including an Assembly Hall); Museum; Library; Science Laboratories; Medical Building; etc; and we leave power with the Executive to modify this scheme as may seem best from time to time.

SENATE
Chentgu, April 13, 1911.

The Canadian Methodist Mission presented a plan for the location of their College Buildings, and also a ground floor plan for the same, and asked for the approval of the Senate.

The Senate approved of the location of the Buildings and of the ground plans.

SENATE
Chentgu, May 4th, 1911.

The Friends' Foreign Mission presented plans for their College Building.

Resolved that we approve the ground plan, deferring consideration of the front elevation until the plans of the front elevations of some of the other College Buildings are ready.

SENATE
Chengtu, June 23rd, 1911.

1. It is recommended that plans locating buildings be prepared so as to include eight University Buildings on the University Rectangle, which will give unity in effect, and that the plans be sufficiently elastic to give unity with only six of the buildings erected. (note,-the buildings suggested are:- Library and Museum, Chapel, Chemistry Building, Physics Building, Normal Building, and General Science Buildings.)

85

0998

3. It is recommended that the Normal Building be located on the West half of the North side of the Rectangle; that the Chemistry and Physics Building be part of a group, or adjoining; that the suggested first four buildings to be erected be as follows:

Normal, Chemistry, Medical and Physics Buildings; that the Medical Building be located on a piece of ground to be purchased adjoining the East end of the South side of the Rectangle.

0999

AGENDA 23 (6) BUILDINGS AND GROUNDS.

Report from Senate on Special Items.

JOINT COMMISSION:
London, June 27th, 1910.

Resolved that the Senate be asked to prepare specific recommendations and estimates regarding the following.

Drainage System.
Laying out of Grounds.
Electric Lighting.
Water Supply.
General Up-keep of Grounds.
Boundary Wall or Fence.

SENATE.

BUILDING.

General. 23rd June 1911. (Very long, not copied)

25th May, 1911.

The Building and Grounds Committee requested that $ 50. additional be released for the purpose of erecting the caretaker's house.

a. Drainage. 8th December 1910.

(1) A single line stone-encased drain from the Cow-King Temple to follow the north side of the p blic roadway till it reaches the East side of the N. & S. road, from this point to follow the East side of the N. & S. road to the river. This dith (is) to be approximately 4 ft. deep and 2 ft. wide, and to be encased on the two sides and the bottom by 5 in. x 5 in. river stone, and covered on the top by 3 in. slabs. Approximate length 1525 ft. cost at Rls. 15 per 10 ft.
(including labour etc. Sze Tls. 2272.50.

(2) Two lines of large tile, one on either side of the E. & W. road to points indicated, meeting with the stone drain at the Cow-King Temple; also an extra line from the East end of this road to the Temple, tile to be 1 ft. 5 in x 1.ft 5 in. x 1 in. (Chinese) at 35 Tl. cts. each.
Approximate length of large tile drains 5955 ft.
" cost Tls. 1042.00
" length of Tile drain 5955 Ft.
" cost Tls. 1042.00

37

(3) Top tile drains on Central Plot, each tile 1.ft. 3.in x 3 in x 1/2 in. at 12 Tls cts. each, approximately twenty lines each 200 ft.

Approximate length, total 4000 ft.
" cost Tls .336.00

Extras on tile drains: Labour Tls 100.00
Lime 50.00
Culverts etc. 50.00
Standpipes 50.00 250.00

Summary of estimates:

Stone of encased drain	2272.50
Large tile drains	1042.00
Top tile drains	336.00
Extras on drains.	250.00
Sze Tals.	3900.00
(at £ gold - Tls.1.50.	£ 2600.00 G.

23rd June 1911.

In view of the recommendation above re. drainage, Resolved that we ask the Building and Grounds Committee to refuse the estimate re. drainage, passed previously by the Senate.

b. Laying out of Grounds. 31st May, 1911.

Re Laying out of Grounds and general up-keep of Grounds; these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

c. Electric Lighting. 25th May, 1911.

Resolved in regard to water and lighting that during the constructive period of the University, the water and lighting of each building be provided for separately.

23rd June 1911.

A communication from Mr. Nettle, representing Arnold, Karberg & Co. to J. L. Stewart, was read, and also one from Harvey & Co., Kankow, re. lighting of the University Buildings.

Resolved that J.L. Stewart be asked to reply to the former.

Resolved that a standing Committee on Lighting and Heating of the University be appointed, and that these communications be referred to it. J. L. Stewart, and E. Williams were appointed the Committee.

38

1001

d. Water Supply & Electric Lighting. 31st May, 1911.

Your committee has made considerable investigation covering some months and had estimates presented by experts varying in the neighborhood of G. $ 10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labour, etc. Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

"Your committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during their initial stage of development."

f. Boundary Wall and Fence. 17th November 1911.

Re. Boundary fence or wall for the University grounds, your committee recommend as follows:-

(1) That only such sides of the University grounds as are adjacent to mission property be enclosed, i.e. in general, the North and East sides and parts only for the West and South sides, in all some 2000 English feet.

2. That the fence consist of a double row of thorn hedge.

3. That between these rows, and eventually to be completely covered by them, a five foot barbed wire fence be erected.

Estimates as follows:-

Barbed wire. 200 ft. of 11 strands, at 2.ct		$40.00
Brace wires, 3.strands to each 10 ft. 16 ft.		
	2000 ft. 3200 ft.	
	3200 ft. at 2 ct.	6.50
Staples, 1.keg		2.50
Wire stretchers and tools.		5.00
2 post hole diggers		5.00
Freight & duty		30.00
Labour		30.00
Paint		25.00
Hedge. 2000 ft. at $1 per 100 ft.		20.00
	Gold $	224.00
Added for variation in exchange		51.00
	$	275.00

Mr. Nettle, representing the firm of Arnold, Karberg & Co., Chicago, was then introduced to the Board, and gave us considerable information and advice re. lighting and water supply of the University.

May 31st, 1911.

Resolved that if the Board of Governors approve of our policy re. fencing of the University Grounds and the estimate for the same, they place for us the order of November 17th, 1910.

39

AGENDA 22 (3) ARRANGEMENT FOR PAYING UNIVERSITY ORDERS.

SENATE
Chengtu, March 23, 1911.

G. B. Neumann, Treasurer, read a communication from G.B. Huntington, regarding methods of payment of Home orders; also one from Mr. Huntington re the favourable action of the American Baptist Foreign Missionary Society regarding their share of the University Budget for 1911.

1003

AGENDA 22 (7) SUPPLEMENTARY ESTIMATES.

SENATE
Chengtu, May 31, 1911.

The Committee to prepare specific recommendations and estimates regarding the following:- Laying out of grounds, General Upkeep of Grounds, Drainage System, Broudary wall or fence, Water supply, and Electric Lighting, presented the following report which was adopted:-

1. Re the laying out of grounds and general upkeep of grounds: these are under consideration by the Committee on Buildings and Grounds and are being reported on by them.

2. Re Drainage System: Your Committee presented the report in detail on 8th December 1910, giving an estimate of G.$ 2600.

3. Re Boundary wall or fence: A detailed report was presented on November 17th, and on Gates and Gateways on December 22nd 1910 giving the following estimates:

Boundary Fences	G$ 275
Gates and Gateways	520

Both these estimates were presented, it should be noted, before the contemplated purchase of the additional twelve acres (Su and Chu properties, see minute of April 13, 1911) east of the present plot. Should these be secured a much increased estimate will be required in both two and three, above.

4. Re Water supply and Electric lighting: Your Committee has made considerable investigation covering some months and had estimates presented by Experts varying in the neighborhood of G $10,000 to 20,000 for central plant alone. This would not include housing of plant, mains, wires, lamps, labor, etc.

Having therefore in consideration the expense involved and the erection of buildings as growth of the institution may demand.

Your Committee would recommend the installation of individual water and lighting systems suitable to the needs of the different buildings during this initial stage of development.

32

WEST CHINA UNION UNIVERSITY

BOARD OF GOVERNORS.

APPENDIX TO AGENDA.

14. INCORPORATION.

(1) Joint Commission appointed N.W. Rowell, Mornay Williams, Rev. Dr. Goucher and H. Wilson Harris, a Committee to consider the question of the Incorporation of the University.

The following report of the Committee on Incorporation was read and adopted:

1. That it is desirable to incorporate the Joint Commission (Board of Governors), if there are no legal difficulties in the way of the incorporated body holding and dealing with the property in China and elsewhere.

2. That the Committee be authorized to continue its investigations, and to report to the Executive Committee its final conclusions.

3. That the Executive be authorized to take action upon such report.

AGENDA 15. CONSTITUTION OF THE SENATE.

TEMPORARY BOARD OF MANAGEMENT.
March 2nd, 1911.

The following resolution was adopted:

"Whereas the Temporary Board of Management was formed to have supervision of the West China Union University interests until such time as the Senate should be duly organized, and,

Whereas the Board of Governors has now been formed, the Constitution adopted, and the Missions engaged in the union have appointed their representatives to the Senate of the University, therefore,

Be it resolved that we do hereby transfer to the University Senate all records, property, and authority heretofore vested in us."

19 (1) PRESIDENT OF THE UNIVERSITY.

JOINT COMMISSION

"Resolved that the Executive Committee, when appointed, be charged with the duty of looking for a suitable person to take the position of President of the University."

EXECUTIVE COMMITTEE
London, June 28th, 1910.

"On motion of Rev. Dr. Goucher, a Committee composed of Mornay William, Dr. H. T. Hodgkin, N.W. Rowell and Bishop Bashford was appointed to make such enquiries as they may consider necessary and to approach Prof. M. E. Sadler with a view to his acceptance of the position of President of the West China Union University. This Committee was empowered to deal with matters of the term of appointment and salary."

EXECUTIVE COMMITTEE
New York, Jan. 11th, 1911.

It was reported that Prof. Sadler declined the appointment as President of the West China Union University, and it was resolved that no further steps should be taken at present toward the appointment of a President for the University.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Nov. 17th, 1910.

"Regarding the question of the selection of a President, on which this Board was asked to express its views, the following resolution was passed:-

"Resolved that this Board express its pleasure at the action of the Board of Governors in reference to the Presidency of the University, and its hearty sympathy with the efforts being put forth to secure a suitable man for the position.

3

JOINT COMMISSION

London, June 27th, 1910. -- The Committee appointed to prepare a statement for presentation to the China Emergency Committee, presented the following report which adopted.

Educational Secretary and Normal Training Department in connection with the West China Union University.

One of the most important problems before the Missionary Societies in West China at the present time is, how can our Christian Educational work be carried on most efficiently? All the societies working there have committed themselves to union effort in this regard, and have inaugurated the West China Educational Union, the purpose of which is to promote the unification and centralization of Primary and Secondary Institutions for boys and girls by means of a uniform course of study, similar text books, and common examinations, and also to promote a Christian University. The Union has been operating now for four years, and has been of incalculable value to the educational work of our Missions. We confidently hope that it will be increasingly beneficial.

This last year has made more and more evident two great needs of our Union:-

1. The personal link between the many individual schools and between the University and the lower grade work.

2. The training of Christian teachers to take their part in the educational work of our Missions.

In order to meet these needs we propose the appointment of an Educational Secretary who would be a member of the University staff, and who would take a large share in the Educational Department of the University.

We propose that this man should visit the schools, examine the work done, and consult with the different teachers on the best method of teaching and school management.

We propose also that he should undertake the work of Registrar and Secretary of the Union.

Those who are closely engaged in this Union work are strongly persuaded of the need of such a worker.

In order to provide for the needs of this Secretary it is proposed that a fund be raised by special subscription, and the Joint Commission of the West China Union University is prepared to act as trustees for this fund, and to undertake the control of the work of the Educational Secretary. Such a fund should be sufficient

1008

to provide a home, pay the yearly salary, and meet the current expenses incident to carrying on the Secretary's work.

Herewith a budget of the probable cost of providing for an Educational Secretary such as we propose, for a period extending over nine years:-

CAPITAL EXPENSES.

Property for residence and building of residence	G.$ 3350	£ 670
Salary & Current Expenses 9 years - - - - - -	G.$12250	£2450
Passage and outfit, furlough, etc. + - - - - -	G.$ 2450	£ 490

Your Committee would suggest that this statement of the need of an Educational Secretary be submitted to the China Emergency Committee, and they be asked to make a contribution either to

1. Support of this man in connection with the University, or
2. The equipment of the educational department of the University.

JOINT COMMISSION

"Resolved that the Committee appointed to interview the China Emergency Committee be requested to report to the Executive Committee the result of the interview, and that the Executive be empowered to take such action as may be necessary to secure the appointment and payment of an Educational Secretary."

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Oct. 27th, 1910.

"Resolved that in accordance with the request of the Board of Education, we request the Secretary on its behalf to thank the Board of Governors for the prompt and hearty way in which it dealt with the matter of an Educational Secretary".

EXECUTIVE COMMITTEE
London, June 28, 1910.

"Resolved that ~~xxrepresentatxixxxx~~ each representative on this Executive Committee make inquiries for available and suitable men for this position, it being understood that the presentation of any name should be accompanied with comprehensive recommendations and after a personal interview by a member of this Committee. It was suggested that among the qualifications desired should be:-

(a) A first class University education and some pedagogical training.

1009

(b) Experience in school management.

(c) More touch with educational affairs in general if possible on both sides of the Atlantic.

It was agreed that it was desirable that the appointee should spend one year studying the educational methods on the opposite side of the Atlantic to that in which he has had his principle training, and that, if necessary, the expenses for this special preparation should be borne by the Board of Governors.

EXECUTIVE COMMITTEE
New York, Jan. 11th, 1911.

It was resolved that the Secretary should communicate with the Senate of the University to ascertain their views as to the comparative advantage of

(1) Securing a specially trained Educational Secretary from the home lands.

(2) The selection of an experienced man on the field as Educational Secretary.

SENATE
Chengtu, May 31st, 1911.

In regard to the appointment of an Educational Secretary, Resolved that, while not wishing to limit the choice of the Board of Governors to men on the field, yet the Senate is of the opinion that if any one of the following: E.W. Wallace, H.T. Silcock, J. H. Yoest, or R.J. Davidson, can be secured for the position, such an appointment would be most satisfactory.

20 (1) RELATION TO WESTERN UNIVERSITIES.

JOINT COMMISSION
London, June 27, 1910.

Whereas the letters from West China on the subject of Co-operation with Western Universities, have our warm sympathy, RESOLVED - That we approve the principle of such Co-operation, and that the Executive and Finance Committees be asked to draw up a statement of principles for Co-operation between the West China University and other educational institutions, and that they be empowered to take such steps as they think best towards this end.

EXECUTIVE COMMITTEE
London, June 28, 1910.

Resolved that Mr. H. T. Hodgkin, Prof. M. E. Sadler, Mr. Mornay Williams and Prof. E. D. Burton, be requested to make suggestions as to the possibilities of co-operation between the West China University and Western Universities.

1011

EXECUTIVE COMMITTEE
New York, Jan. 11, 1911.

A letter received by the Secretary from Dr. H.T. Hodgkin reports that the China Emergency Appeal Committee in England passed the following resolution on November 30th, 1910.

"That a grant of £ 500 be made to the proposed Union Normal Training College for men in Chengtu, and of £500 to the proposed Union College Training School for Women, when the schemes are matured: this offer to hold good for twelve months. It is suggested that the Chinese Government should be asked to contribute toward the cause and also the gentry of the neighborhood."

It was decided to accept this generous offer made by the China Emergency Appeal Committee, and that Dr. H.T. Hodgkin be requested to convey to the Committee the gratification of the Executive Committee of the Board of Governors for their generous contribution.

It was also decided that Dr. Hodgkin be requested to secure from the Senate of the University any information required respecting the relation of women to the Normal Training College; and also respecting the wisdom of approaching the Chinese Government and the Chinese Gentry as suggested by the China Emergency Appeal Committee.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Dec. 6, 1910.

The Committee to prepare a reply to the request of the Board of Governors that this Board should provide facilities for the higher education of women, presenting a report, (see page attached) which was adopted.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Jan. 17, 1911.

"The Committee to draw up a statement of the situation in regard to the training of teachers and our policy in regard thereto, reported; after considerable discussion the report was referred back to the Committee."

TEMPORARY BOARD OF MANAGEMENT
March End, 1911.

"A report of the Committee on Normal Work was presented, amended, adopted.

8

10 12

Report of Committee to draw up a statement of the present position and of the Policy of the Temporary Board with regard to the Training of Teachers.

The present situation is here considered in the light of (1) the need, (2) past attempts (3) present efforts, and (4) our policy.

I. THE NEED OF TEACHERS. The Teacher is undoubtedly the crux of the educational situation in West China. The government sorely needs Teachers who can teach Western subjects properly and who can maintain discipline. Students of Mission schools very readily find positions as Teachers with good pay. It is said, on the authority of Chinese, that a majority of the graduates of Mission Colleges in China are Teachers, either in Government or Mission Schools. Turning to Mission schools, the need for teachers is still acute. The West China Christian Educational Union includes 102 schools and recent inquiries show that in very many cases only aged Chinese teachers of the old school are available --men who are utterly incompetent judged by all modern standards. Lastly, this lack of teachers is vital even to our University, for without a strong system of Primary and Middle Schools on which to base the work, we can have no reliable supply of students. Regarded therefore from the point of view from this institution, or of missionary schools in general, or from the still broader aim of giving timely Christian aid to the education of the Empire, a steady supply of efficient teachers is a prime necessity.

II. PAST ATTEMPTS. In the past some attempts have been made to meet this need. The first place is due to the Methodist Episcopal Chungking High School, and in a less degree to other middle schools, which have for years turning out students who make good teachers and are in great demand, very largely in the Middle and Senior Primary Schools. An attempt to supply a brief course for older men to fit them as Junior Primary Teachers was first made a few years ago in Chengtu, and has been carried on during the past year on the University site by the Union Middle School. In addition at least two short-course summer Normal Schools have been held with the idea of giving some slight preparatory training to elementary grade Teachers.

III. PRESENT EFFORTS. At the present time the Educational Union is fostering plans for more summer Normal schools and the Union Middle School intends to continue its Normal Department and has lowered the fees inthe hope of making it more available for the different Missions. The students take arithmetic and other subjects which they have afterwards to teach, substituting classes in Pedagogy and practice for English.

IV. OUR POLICY.

(1) Minutes. The policy of the Temporary Board as indicated by its minutes is to open, as soon as possible, a Pedagogical Department

1013

in the University for regular matriculated students, the course as outlined covering four years. A recent minute (20 Oct.1910, see also 15 Sept.1910), recommends the erection of a Science Building on the Central Plot, in which several rooms should be set apart for this work.

(2) Informal. The idea has also been gaining ground, from the logic of the facts, that the present Middle School normal department is the only feasible source from which a University Pedagogical Department can later be evolved. At present no students for such a department are in sight and they are only likely to come as the elementary grade Mission Schools are supplied with more and more efficient Teachers. Then College-trained men will be indispensable as Middle School Teachers and also as local educational organizers or school inspectors in the various Missions.

Present Location of Normal School on University Grounds. This Middle School Normal Department is at present situate on the University Grounds, though inadequately housed in the temporary school buildings, and having to take some classes in ~~the~~ one of the dormitories and others in a practising school about half an hour away.

UNIVERSITY To Take Control. The Temporary Board is of the opinion, and it has been somewhat aided in reaching this conclusion by the kind offer of the China Emergency Appeal Committee, that at no distant date it would be well for the University to not only provide a location but to take over from the middle school the charge of the present normal department or normal school. It is presumed that the middle school will not be moved to a great distance from the present site, and that not for some time at least, so that students would continue as at present to take ~~much~~ work partly in the middle school and partly in the Normal School. The Board is prepared to outline a suitable course for Senior Primary Teachers in addition to the existing course for the lowest grade, and in time to develop from the school a full University Department. ~~III~~ In its judgment no lowering of the matriculation standard of the University should be made, and students in the University Normal School, as it would then be, should not be regarded as University students nor necessarily subject to or eligible for the same fees or length of course.

Revised plans for accommodation of the school. For the proper housing first of such a school and later of a Department of Pedagogy, after further consideration and consultation with educators, we are of the opinion that such an arrangement as that recommended in our Minute of 20 Oct. 1910, whereby certain rooms in a science building to be erected on the Central Plot would be set apart for this work, would not be satisfactory. A separate central building containing lecture room, practice-class and other class-rooms and offices would be necessary. In addition a system of schools from kindergarten to middle school would be required. Whether these latter would more properly be developed--

10 14

in the future--on the grounds and under the control of the University, or within short distances and under separate managements, is a point on which the Board waits for further light; but whichever way the University should develop and whether or not it should be led to undertake the responsibility of organizing and maintaining in connection with its Pedagogical Department a complete system of schools through all grades, such a building as outlined above would be of direct benefit to the University, to the Missions and to West China from the moment of its erection. For the first four or five years it is more than likely that there will not be enough normal students fully to occupy the building continuously, and the University would therefore be grateful if the China Emergency Appeal Committee would grant them the privilege of using one room for the temporary location of the University Library and also of using the large room from time to time as an Assembly Hall.

Temporary Board's Requests. In view of these considerations the Temporary Board asks permission of the Board of Governors to undertake the control and care of such a Normal School as has been outlined. It also recommends that the Trustees accept the offer of the China Emergency Appeal Committee with a view to erecting ~~xx~~ on the Central Plot and possibly near the present middle school and University entrance, a two-storyed building containing the following accommodations at an estimated cost of ~~1~~-1200; Approx. size (Eng.feet)

1 lecture room for public lectures	45' x 25' (or more)
1 practice-class room	30' x 25'
1 workroom	30' x 25'
4 classerooms	25' x 25'
2 studies	17' x 15'
Porter's room	10' x 8'
Store Room	10' x 10'

The Board also proposes to carry out the suggestion of the China Emergency Appeal Committee and to approach the Chinese officials;- through H.M. Consul General--and the literati with a view to obtaining further funds. It also suggests the institution of a regular "visitors' day" in the hope of maintaining friendly touch with such subscribers and other Chinese educationalists.

SENATE
Chengtu, March 9, 1911.

"The question of the preparation of plans for a Normal School Building and recommendations re its location, were referred to the Building and Grounds Committee."

SENATE
Chengtu, April 6, 1911.

"Resolved that a Committee be appointed to solicit

10 15

subscriptions from the Chinese gentry and officials for the erection of a Normal Building."

SENATE
Chengtu, April 20, 1911.

"The Committee to solicit funds for the Normal Building made a partial report as follows: RESOLVED that because of certain unfavorable conditions at present, and on advice from the British Consul, we do not at present approach the Chinese gentry and officials on this matter."

SENATE
Chengtu, May 18, 1911.

"Resolved that a Committee be appointed to consult with the ladies who have in charge the Women's Normal College looking to possible co-operation in Normal Training Work."

SENATE
Chengtu, May 31st, 1911.

In view of the need of a Normal Building, and the offer of the China Emergency Appeal Committee of £500, RESOLVED- "That we urgently request the Board of Governors to seek to provide the £600 additional necessary to complete the building in accordance with the specifications suggested in the Minutes of March 2nd, 1911."

SENATE
Chengtu, June 8th, 1911.

The Committee to confer with the ladies having in charge the Normal College for Women, with a view to future co-operation with them, reported as follows:-

"Resolved that we be agreed to give and receive mutula help and to co-operate as far as possible ~~kkek~~ with the Normal Department of the Union University.

In the discussion which followed, this was thought possible and highly desirable, particularly in music, science, and Child Study.

Resolved that we recommend the location of the Women's Union Normal School to be as near to the Union University as practicable for co-operation.

(Note - The site has already been determined upon to be somewhere within the city)

This report was adopted.

12

JOINT COMMISSION
London, June 27, 1911.

"Resolved that the Joint Commission recommend the Senate to devise means for the early establishment of the Medical Department in connection with the University, and submit plans to the Executive of the Board which shall have power to act."

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Dec. 1, 1910.

Establishment of Medical Department

The request of the Board of Governors re plans for the early establishment of a Medical College was discussed.

Inasmuch as the Board of Governors have urged upon us the early opening of the Medical Department in connection with the Union University Scheme:

Resolved that we express our hearty sympathy with the suggestion, and further, that we request our Annual Mission Councils to inform us as to how far they feel that they can support the enterprise.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, February 23, 1911.

Representatives of the various Missions reported the action of their Annual Meetings re the early establishment of a Medical College Department.

The Friends' Foreign Mission Association reported the following resolutions:-

"In view of the great need of our own district, we welcome the proposal for a Medical School in the Union University. We hope to make use of the School for the training of our Chinese Medical helpers, and though we see no near prospect of supplying a man for the staff, we commend the proposal to the China Committee."

"We welcome the proposal to start the Medical Department at the University immediately, and we believe that our Mission should do all in its power to support its work. (Extract from General Policy 1911-1920.)

The Methodist Episcopal Mission representatives reported that the M.E.M. was sympathetic.

The Canadian Methodist Mission reported the following resolution:-

"In reply to a communication of the Temporary Board of Management of the Union University, enquiring our attitude toward the early establishment of a Medical Department, be it

1017

resolved that we express our heart sympathy with the early establishment of such department, and moreover that we inform the Board that Dr. O.L. Kilborn is at its disposal for at least a part of his time to assist in the organization of this Department".

SENATE
May 4, 1911. (Chengtu)

Resolved that a Committee consisting of Dr. O. L. Kilborn and W. H. Davidson be appointed to correspond with the hospitals in West China with a view to getting information re the number of prospective students for a Medical Course next year, and the standing of these Students.

Resolved that the Faculty be asked to outline a Medical Course.

1018

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 15, 1910.

A communication from Dr. H.T. Hodgkin, one of the Secretaries of the Board of Governors, was read:
RESOLVED that in harmony with the suggestion of Dr. Hodgkin, the Chair appoint a Committee to prepare plans for a Science Hall which might be used for Medical education and in training of Teachers.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Sept. 29, 1910.

The Committee appointed to prepare plans for the Science Building such as was suggested in the communication of Dr. H.T. Hodgkin, presented three alternative plans.

Resolved that the Committee be asked to prepare a statement of the number and nature of the laboratories desired; the accommodation required in each; to unite each one plan and to prepare estimates of the cost of the Building and furniture.

TEMPORARY BOARD OF MANAGEMENT
Chengtu, Oct. 20, 1910.

The Committee to prepare plans for a Science Hall presented plans of Building and also estimate of the number and nature of laboratories desired and the accommodation required in each.

REPORT OF THE COMMITTEE TO SUGGEST
NEEDS OF THE SCIENCE DEPARTMENT.

.....

Physics Department

Freshman Laboratory	to accommodate	40	students.	
Sophomore, or 2nd year	Lab.	"	15	"
Junior, or 3rd	"	"	10	"
Senior, or 4th	"	"	10	"

Office Apparatus, Battery and Storage Rooms.

1019

Temporary Board of Management.
Chengtu, November 17, 1910.

The resolution of the Board of Governors, urging the formation of a Department of Chinese Language and Literature, was then discussed, and the following resolution passed:

Resolved that the resolution of the Board of Governors be adopted, re. the establishment of a Department of Chinese Language and Literature, and that immediate steps be taken towards the securing of a man to take charge of this department.

Resolved that in order to provide information to the Board of Governors in reference to the matter, a Committee of two be appointed to approach Mr. J. Vale in regard to filling this Chair and find out his attitude thereto.

J.Taylor and J.L.Stewart were appointed the Committee.

Senate:
Chengtu, May 31, 1911.

The Committee to investigate the matter of strengthening the department of Chinese Classics, History and Language in the University presented the following report, which was adopted:

"After an investigation covering some months your Committee has failed to find any foreigner both free and fully qualified to take entire charge of this department. Men qualified to do such work are few and naturally greatly in demand by their Missions and other organizations. There is the alternative of selecting some younger man of aptitude for the work and giving him the opportunity and assurance needed to make such his life work, and this your Committee are not without hope may yet be done.

"In the meantime your Committee would recommend that the department be under the direction of the most competent Chinese instructors we can secure; that the Subject of Chinese language for obvious reasons be wholly under their direction: that in the subject of Chinese history consultation be had with the department of Foreign History, and that the course be supplemented by a course of lectures by the latter department on a study of Chinese history from a general standpoint; that the subject of Chinese literature be similarly directed in a consultation with the department of Philosophy and Ethics and that the Course be supplemented by a series of lectures by that Department on a critical study of Chinese Philosophy and Ethics as presented in the Classics."

1020

Biology Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " " 10 "
Senior, or 4th " " " 10 "
Office, Museum, Aquarium, Apparatus and Storage Rooms.

Chemistry Department

Freshman Laboratory to accommodate 40 students
Sophomore, or 2nd year Lab. " 20 "
Junior, or 3rd " " " 10 "
Senior, or 4th " " " 10 "
Office, Balance, Apparatus, and Storage Rooms.

We recommend further that:

1. The Freshman Labs. be 32 ft x 60 ft., and that the rooms be 15 ft. high.
2. That the lecture room be built in ampitheatre style, to accommodate at least 100 students.
   That the lecture room occupy the basement or ground floor, rather than above.

4. That the basement be 7 ft. high, and that it be used for storage and unpacking, and also certain work of the Physics and Chemistry Departments.
5. That the building be lighted by electricity, and that gas be used as a source of heat in the laboratories.
6. That a good modern ventilating system be installed. That, if it can be done without injuring the architectural effect additional stair accommodation be provided at the rear of each wing.

8. That the roof be flat, and the walls be extended 7 ft. above the roof.
9. That the cost be estimated at $3500.

17

1021

AGENDA 20 -(7) TERM OF SERVICE OF MEMBERS OF SENATE.

Joint Commission:
London, June 27th, 1910.

"The Senate is asked to draft a By-Law defining the term of service of members of the Senate."

Senate:
Chengtu, March 30th, 1911.

The Committee to prepare a by-law re the term of service of the members of the Senate presented a report which was amended and adopted as follows:

"In accordance with the request of the Board of Governors relating to the term of office of members of the Senate (See Constitution, Section 7.b) the Committee desires to present the following report:

We recommend as by-laws--

1. That members of the Senate appointed by Missions shall hold office until their successors are elected.

2. That members of the staff of the University, approved by the Board of Governors as members of the Senate, shall hold office so long as they are under the appointment of the Senate.

We recommend that a By-law regarding the term of service of members of the Senate appointed by the Convocation be drawn up when the Senate determines the time of admission of such members."

1022

AGENDA 20 (8) CHRISTIAN INFLUENCE OF UNIVERSITY.

Joint Commission:
London, June 27th, 1910.

Resolved that in view of the fact that the object of the University, as stated in the Constitution, is the advancement of the Kingdom of God by means of higher education in West China under Christian auspices, we requested the Senate to consider what steps should be taken to assure a strong Christian atmosphere in the University, both in the teaching force and in the student body.

Temporary Board of Management:
Chengtu, Dec. 1st, 1910

Resolved that the Secretary be instructed to write the Board of Governors informing them of the present spiritual condition of the University, the steps being taken to maintain an earnest Christian atmosphere, and assuring them that this Board is fully seized of the importance of the question and are considering carefully what further steps should be taken to safeguard the character of the Institution.

19

AGENDA 21 (2) PERMANENCY OF TEACHING STAFF.

Joint Commission:
London, June 27th, 1910.

Resolved that the Joint Commission earnestly recommends the participating Missionary Organizations to make a definite provision for more permanency in appointments to University and other educational work.

1024

AGENDA 21 (3) STAFF REQUIREMENTS FOR FIVE YEARS.

Joint Commission:
London, June 27th, 1910.

Resolved that we request the Senate to lay before the Board of Governors, a statement of teachers probably required for University work (with qualifications) for the forthcoming five years, and also to give a list of those teachers who may be provided by the various Missions.

Resolved that the question of the required staff of the University be referred to the Executive Committee.

Temporary Board of Management:
Chengtu, 23rd June 1910.

The report of the Committee on the number of men required for the next four years was then considered, and finally adopted as follows:

To maintain the four Courses in the general Arts department, at least fourteen men will be needed, as shown below. To provide for furloughs and other exigencies, this number of men are necessary for the maintenance of the work in any efficiency. Of these, four men are urgently needed at once, that is by the Spring of 1911: One man is needed for Chemistry, (we would advise that we have a special knowledge of Geology), one for English, with a knowledge of modern languages, one for the department of Political economy and History, and one for the department of Education (normal work);- this latter man might also act as Educational Secretary and Registrar for the West China Missions' Board of Education.

It is hoped that in the near future the specialized Courses in the General Arts Department, may themselves be developed into Departments, and that before long, new Courses may be commenced in modern Languages, Medicine, Applied Science, and Law. The four men now asked for form the lowest estimate we can make for this present year's needs. (For Schedule of men needed see separate sheet).

WEST CHINA UNION UNIVERSITY.

Joint Meeting of Executive and Finance Committees

New York, Dec. 12th, 1911

AGENDA.

1. Relation to Western Universities
2. Appointment of President, Policy to be recommended.
3. Appointment of Educational Secretary - Procedure.
4. Salary - Relation to our mission
   Staff required for University-- Referred by Joint Commission-- Recommendations of Senate.
5. Incorporation of University-- Special Committee to Report.
6. Education of Women-- Senate to devise Plan and submit same to Executive Committee.
7. Cooperation of China Educational Commission of United States and Canada-- Instruction of Joint Commission.
8. Medical Department-- Plans devised by Senate to be submitted to Executive Committee.
9. Budget of Senate for 1911 and 1912-- Recommendations to the Board.
10. Plan for passing University Budget.
11. Contributions from Mission Boards to Working Capital.
12. Arrangements for paying Orders on University Account.
13. Report of Senate Treasurer.
14. Auditing of University Accounts.
15. Method of Keeping Accounts.
16. Supplementary Estimates.
17. Contributions from Mission Boards for Additional Land Fund.
18. Plan for Raising Funds for University Buildings.
19. Question of Fixing Dates for Various Purposes.

What is guarantee?

and C.R. Carscallen be appointed to purchase a duplicating machine not exceeding $100.00(gold) in cost.

The Library Committee presented the following report which was adopted:

"Of the £50.00 received from the Arthington Trustees, £23/8/3 has been used in the purchase of books, and £1/2/6 for freight and other charges. There remains, therefore, for the use of the Library, £26/9/3.

1. In view of the fact that some books were purchased by the University and paid for from the Treasury, we now recommend that the money so used be the first account against the sum which we have to our credit (£9/0/0).

2. We recommend that the list of books desired for the Department of Chinese Language and Literature be secured. (£9/10/0).

3. We recommend that the following list of books be the next charge against the account:

English Department	: Gold 9.60	(See list appended)		£2/0/0.
Education "	: Mex. 2.35	"	"	0/4/0.
Astronomy "	: Gold 4.00	"	"	0/16/0.
Chemistry Dept.	: Gold 8.00	"	"	1/12/0
Philosophy "	: " 6.00	"	"	1/4/0
Biology "	: " 5.00	"	"	1/0/0
Books to be bought in W. China-				1/3/3
			Total -	£26/9/3.

4. We recommend that the Friends' Foreign Mission Association be requested to transfer the balance of the Library Fund to the field, and that in the meantime the Treasurer be instructed to advance the amount of money necessary to purchase the above list of books.

BOOKS FOR THE DEPARTMENT OF ENGLISH:

Sketch Book(Irving)	G.	.40
Essays of Elia(Lamb)		.50
Essays,selected,(Emerson)		.40
Robinson Crusoe(Defoe)		.50
Silas Mariner(Eliot)		.40
Treasure Island (Stevenson)		.40
Pilgrim's Progress(Bunyan)		.40
Fables(Aesop)		.20
History of English Literature(Tenbrink)		3.00
English Bible		2.00
Essay on Lord Clive(Macaulay)	)	.40
Essay on Warren Hastings(Macaulay)	(	
An Inland Voyage	)	
Travels with a Donkey(Stevenson)		.40
Cranford(Gaskell)		.40
Approximate total		$9.40

1027

BOARD OF GOVERNORS OF WEST CHINA UNION UNIVERSITY

Meeting in New York, Dec. 13th and 14th, 1911.

AGENDA.

1. Chair will be taken at 10 A.M. Dec. 13th by the Chairman of the Board of Governors, Rev. J.F. Goucher, D.D.
2. Report of the Committee on Editing the Constitution.
3. Report by the Secretary of the Adoption of the Constitution and By-Laws by the various participating Missionary Organizations.
4. Report by the Secretary of the Representatives appointed to the Board of Governors by the participating Missionary Organizations.
5. Report as to Co-opted members.
6. Roll Call.
7. Appointment of a Nominating Committee.
8. Election of Officers.
9. Address by Rev. Dr. Goucher, on his visit to West China.
10. Communications.
    (a). From the Senate.
    (b). From the China Emergency Committee.
    (c). From other sources.
11. Report of the Treasurer.
12. Report of the Executive Committee.
13. Report of the Finance Committee.
14. Report of the Committee on Incorporation.
15. Presenting the Minutes of the Senate.
16. Report of the Temporary Board of Management.
17. Report of the Senate Treasurer.
18. Annual Report of the Board of Governors to the Participating Missionary Organizations.

19. Appointments.
    (1). Appointment of the President of the University.
    (2). Appointment of the Educational Secretary-- Action of Executive Committee and Recommendations of Senate.
    (3). Appointments to Senate-- Members of Faculty recommended by the Senate.
    (4). Appointments to Senate-- made by the Missions on the Field.

20. Matters of Policy.
    (1). Relation to Western Universities-- Report of Executive and Finance Committees.
    (2) Normal College-- Recommendations of Senate.
    (3). Medical College-- " " "
    (4). Science Department-- " " "
    (5). Chinese Department-- " " "
    (6). Higher Education of Women-- " " "
    (7). Term of Service of Members of Senate-- Recommendations of the Senate.
    (8). Christian Influence of University-- Resolution of Joint Commission and Report of the Senate.

21. Faculty.
    (1). Report of the Faculty.
    (2). Permanency of Teaching Staff-- Resolution of Joint Commission-- Reports from Mission Boards.
    (3). Report of Senate as to Staff Requirements for the next five years.
    (4). Death of Ieh Deh Min, Instructor in Mathematics-- Resolution of Sympathy.

22. Matters of Finance.
    (1). Budget for 1912, received from the Senate.
    (2). Report of Contributions from Mission Boards for working Capital.
    (3). Arrangements for Payment of Orders on University Account.
    (4). Plan of Passing University Budget.
    (5). Auditing of University Accounts.
    (6). Method of Keeping Accounts.
    (7). Supplementary Estimates.
    (8). Steps to be taken for Raising of Funds.
    (9). Grant for Library from Arthington Fund Trustees.

23. Buildings and Grounds.
    (1). Reports of Mission Boards' Grants for
        (a). Original Plot of Land
        (b). Additional Land authorized by Joint Commission.
        (c). College Buildings.

1029

(d). Equipment.
(e). Residences.
(f). Union Buildings.
(2). Recommendations of the Senate.
(3). Harmonizing of College Plans.
(4). Erection of University Buildings, especially Normal School, and Engagement of architect.
(5). Taxation of University Property--Report of Senate.
(6). Report of Senate re.
(a). Drainage System.
(b). Laying out of grounds.
(c). Electric Light.
(d). Water Supply.
(e). General Upkeep of Grounds.
(f). Boundary Wall or Fence.
(7). Holding of Property and Procedure in Purchase and sale of same.

24. Supplementary Items.

1030

Minutes of Meetings of Board and Executive Committee

Annual Meeting Board of Governors - New York Dec. 1911 Revised Copy

WEST CHINA UNION UNIVERSITY.

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BOARD OF GOVERNORS.

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MINUTES OF THE ANNUAL MEETING

held in New York

December 13 & 14, 1911.

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The Annual Meeting of the Board of Governors of the West China Union University met in the Methodist Episcopal Church Building, 150 Fifth Avenue, New York, on Wednesday, December 13th, at 10 A.M.

The Chair was occupied by Rev. J. F. Goucher, D.D., Chairman of the Provisional Board of Governors, appointed by the Joint Commission in London, June 27th, 1911.

Dr. H. T. Hodgkin and Rev. T. E. Egerton Shore acted as Joint Secretaries.

The Chhairman opened the meeting by reading the Seventeenth Chapter of the Gospel by St. John.

Rev. T. S. Barbour, D.D., led in prayer.

The Secretaries presented an Agenda of twenty-three main items which was accepted by the Board.

1. REPORT ON EDITING THE CONSTITUTION.

Dr. H. T. Hodgkin reported for the Committee on Editing the Constitution, appointed by the Joint Commission, and presented a printed copy of the Constitution, including two additional By-Laws which were proposed by the American Baptist Foreign Mission Society and approved by the other Participating Missionary Organizations in correspondence.

2. REPORT ON ADOPTION OF THE CONSTITUTION BY PARTICIPATING MISSIONARY ORGANIZATIONS.

Dr. Hodgkin reported the adoption of the Constitution and By-Laws as thus amended by the following participating Missionary Organizations:-

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The American Baptist Foreign Mission Society;
The Friends' Foreign Mission Association, Great Britain and Ireland;
The General Board of Missions of the Methodist Church, Canada;
The Board of Foreign Missions of the Methodist Episcopal Church, U.S.A.

3. Secretaries to Publish Constitution.

RESOLVED that the Secretaries be authorized to publish 500 copies of the Constitution; 100 to be placed in the hands of the Secretaries of each of the respective Participating Missionary Organizations and 100 to be sent to the Senate of the University.

4. Membership of Board of Governors.

Mr. Shore reported the following Representatives appointed to the Board of Governors by the Participating Missionary Organizations:-

American Baptist Foreign Mission Society:-

Rev. T. S. Barbour, D.D.
Mr. Mornay Williams,
Rev. A. K. DeBlois, D.D.

Friends' Foreign Mission Association, Great Britain and Ireland:-

James Edmund Clark, B.Sc.
Albert J. Crosfield,
H. T. Hodgkin, M.A.,M.B.

General Board of Missions of the Methodist Church,Canada:-

Rev. T. E. Egerton Shore, M.A.,B.D.
Newton W. Rowell, K.C.
Prof. R. P. Bowles, M.A.,B.D.

Board of Foreign Missions of the Methodist Episcopal Church, U.S.A.:-

Rev. John F. Goucher, D.D.
Rev. H.C.Stuntz, D.D.
W. O. Gantz.

Dr. Hodgkin reported that Professor M. E. Sadler of Manchester, Enalgnd, had accepted appointment as a Co-Opted Member of the Board of Governors. He also read a letter from Professor E. D. Burton of Chicago regretting

his inability to accept appointment as a Co-Opted Member.

5. Attendance of Representatives.

The Roll was called and the following regular members of the Board of Governors were present:-

Rev. J. F. Goucher, D.D.
Rev. H. C. Stuntz, D.D.
Mr. W. O. Gantz,
Rev. T. S. Barbour, D.D.
Mr. Mornay Williams,
Dr. H. T. Hodgkin,
Rev. T. E. Egerton Shore,
Prof. R. P. Bowles.

Mr. Shore reported that in harmony with By-Law 1 (a) the Friends' Foreign Mission Association appointed Mr. R. J. Davidson and Mr. H. T. Silcock as their representatives at this meeting of the Board of Governors in substitution for Messrs. J. E. Clark, B.Sc., and A. J. Crosfield, who were unable to attend; also that the Mission Board of the Canadian Methodist Church appointed Rev. E. W. Wallace to attend this meeting in the place of Mr. N. W. Rowell, who was unable to be present.

Dr. Hodgkin made a statement as to the relation of Mr. James Wood of New York, who had been appointed under authority of the Joint Commission as a Consultative Member of the Executive Committee in the basence of Dr. Hodgkin.

Mr. James Wood, Bishop Lewis and Dr. H. L. Canright were invited to sit with the Board of Governors as Consultative Members.

A letter from Professor M. E. Sadler and a telegram from Mr. N. W. Rowell expressing their regret at their inability to be present were read.

6. Appointment of Nominating Committee.

A Nominating Committee composed of Dr. H. C. Stuntz, Mr. R. J. Davidson and Rev. E. W. Wallace was appointed.

7. Address by the Chairman on His Visit to West China.

The Chairman of the Board of Governors, Dr. Goucher, then gave a comprehensive and inspiring address in which he reviewed the conditions which he found in West China on the occasion of his recent visit to that field. He outlined the circumstances in connection with the proposed union in Educational Work in the city of Chungking, and deatl at some length with the conditions in Chengtu,

1034

especially emphasizing the important development and proposals in Union Work in connection with the Men's and Women's Departments of the Work. Re referred to certain readjustments and special plans which he thought might wisely be made in connection with the medical work in that City so as to bring it into closer relation with the Medical Department of the University. Dr. Goucher gave unqualified emphasis to the importance of the Educational Work which is being developed in West China and stated it as his deliberate judgment that the West China Union University will be one of the greatest contributions to Christian progress in any part of the world. He referred also to the satisfactory audience which he had had with the Viceroy of Szechwan in which the Viceroy expressed his personal approval of our educational project in that province and stated that while he could not co-operate as desired, owing to a summons by the Chinese Emperor to Pekin, he would request his successor in office to give the matter his personal attention.

Brief addresses were then given by Mr. H.T.Silcock, Dr. H. L. Canright and Rev. E. W. Wallace, recently returned from the Mission Field.

8. Season of Intercession.

At this point Mr. Mornay Williams was requested to take charge of a twenty minutes' season of Intercession. Mr. Williams read the Fourth Chapter of Acts and referred briefly to the present situation in China in which our missionaries are being called upon to face grave personal dangers and a great transition in the nation's life and in our missionary work.

The Board was led in prayer by Mr. Williams, Dr. Goucher, Mr. Jas. Wood and Dr. Hodgkin.

9. Correspondence from Secretary of the Senate.

Correspondence was then read from Rev. C.R. Carscallen, Secretary of the Senate of the West China Union University, under the following dates:-

September 20, 1910; November 15, 1910;
January 11, 1911; February 8, 1911;
April 20, 1911; July 3, 1911.

10. Correspondence from the China Emergency Appeal Committee.

Dr. Hodgkin reported that the China Emergency Appeal Committee had made grants aggregating £1000 for Normal School work in Chengtu. He further presented a letter from the Secretary of the China Emergency Appeal Committee in England, agreeing to extend their offer of £500 for Normal School Work among men and £500 for Normal School Work among Women for a further period of six months.

RESOLVED that the Board of Governors of the West China Union University record their deep appreciation of the act of the China Emergency Appeal Committee in granting £500 each to Normal Colleges for Men and for Women in West China, and of their further action in granting an extension of the time during which the offers remain open; and the Board further assures the Committee that it is proceeding forthwith with the erection of the building for the Union Normal Department of the University.

The Board adjourned at 12.30 o'clock and accepted the invitation of Mr. Jas. Wood to luncheon at the Manhattan Hotel.

Wednesday, December 13.

Afternoon Session.

The Board resumed its session at 2 P.M.

The Nominating Committee made a partial Report which was referred back to include nominations for the Officers and for the Executive Committee.

11. Combination of Executive and Finance Committees.

RESOLVED that in place of having two Standing Committees, the Executive and the Finance, there be but one, namely, the Executive Committee; and that the Treasurer be ex-officio a member of the Executive.

12. Notice of Amendment of By-Law.

Notice of Motion was given by Dr. Hodgkin that at the next meeting of the Board of Governors he would move to amend the By-Law 1 (d) to read:-

"There shall be an Executive Committee of five, who, between the meetings of the Board of Governors, shall have full power to act. Its action shall be brought up for ratification at the succeeding meeting of the Board of Governors."

13. Ratification of Additional By-Laws.

RESOLVED to record the fact that the additional By-Laws 111 (g & h), suggested by the American Baptist Board, were ratified in correspondence prior to the adoption of the Constitution by the participating Missionary Organizations and therefore do not come under the limitation as to changes in By-Laws.

14. Minutes of Executive Committee.

Rev. T. E. Egerton Shore presented the Minutes of the meetings of the Executive Committee held as follows:- London, June 28, 1910; New York, January 11,1911; New York, June 7, 1911; and also of the joint meeting of Executive and Finance Committees, held in New York on December 12, which were accepted and approved.

15. Report of the Treasurer of the Board.

The Report of the Treasurer of the Board was received as follows:-

GENERAL FINANCIAL STATEMENT.

THE BOARD OF GOVERNORS OF THE WEST CHINA UNION UNIVERSITY.

Assets.

Cash in hand December 8, 1911.....	$ 759.60
Due from Board of Methodist Episcopal Church, U.S.A. for working capital.....	300.00
	$ 1059.60

Liabilities.

Balance of bill of Friends' Foreign Mission Association on purchases from F.E.Becker & Co., London, and E.Merck, Darmstadt, as reported by R.H.Smith of Friends' Foreign Mission Association, (£101-4-0- at $4.86½)..	492.33
Bill of Phillip Harris & Co., for mdse., ordered by Parker N. Bayne, April 29, 1911, (£82-7-3 at $4.86½).....	400.67
	$ 893.00
Balance remaining toward tentative appropriation of $250 toward University Petty Account.....	$166.60

THE BOARD OF GOVERNORS OF THE WEST CHINA UNION UNIVERSITY IN ACCOUNT WITH THOMAS S. BARBOUR, TREASURER.

Cr.

Feb. 24:	By Pyt.	The Friends' Foreign Mission Association, for working capital:	$300
Mar. 3:	" "	Board of Methodist Church, Canada: for purchase of apparatus.....:	200
Mar. 4:	" "	American Baptist Foreign Mission Society for working capital.....:	300
Mar. 9:	" "	Board of Methodist Episcopal Church U.S.A., for purchase of apparatus. :	200
" 22:	" "	Board of Methodist Church, Canada, for working capital..... :	300
June 7:	" "	On purchase of apparatus by Friends' Foreign Mission Association as reported by R.H.Smith, March 15,1911, £41-2-3 at $4.86⅔).....:	200
"	" " "	By American Baptist Foreign Mission Society to West China Union University through Rev.J.Taylor, Chengtu, (prior to opening of accounts of Board of Governors)...:	200
			$1700

Dr.

Mar. 10:	To pyt.	To Phillip Harris & Co.,Ltd., Birmingham, England, for mdse ordered by Temporary Board of Managers (£103-1-2 at $4.86⅔)...:	501.40
Dec. 7:	" "	For publication of pamphlet, T. E.E.Shore.....:	39.00
June 7:	" "	On account of F.E.Becker & Co., London, and E.Merck, Darmstadt, as reported by R.H.Smith of Friends' Foreign Mission Association.....:	300.00
"	" " "	To Temporary Board of Management toward purchase of apparatus as reported by American Baptist Foreign Mission Society.....:	200.00
			$940.40

Dec. 8, 1911 Balance in hand.....$759.60

16.. Report of Committee on Incorporation.

Mr. Mornay Williams presented a Report on behalf of the Committee on Incorporation of the University. It was received as a report of progress and the Committee was continued to further investigate the matter.

Dr. Goucher made a statement on the incorporation of the Nanking University in the State of New York.

Mr. Davidson stated that the British Consul at Chengtu has informed the missionaries there that an Incorporated Body cannot hold title to property in Chengtu; accordingly the University property in Chengtu is held in the name of the Canadian Methodist Mission.

RESOLVED that the Committee on Incorporation be requested to secure an agreement from the Canadian Methodist Mission to the effect that they hold the University property in Chengtu in trust for the Board of Governors of the West China Union University.

17. Minutes of Temporary Board of Management and of Senate

The Minutes of the Senate and Temporary Board of Management from September 8, 1910, to June 23, 1911, were presented by the Secretaries and accepted.

The following Resolutions were adopted:-

1. Moved and seconded that the Minutes of the Senate, as presented by the Secretary, be received and that for purposes of business this afternoon, we accept the further paper called "Appendix to Agenda".

2. That the Senate be requested to number all items of their Minutes in an unbroken series and send copies of the same to the Joint Secretaries of the Board of Governors.

3. That the Senate be requested further to send to the Joint Secretaries, apart from and in addition to the full Minutes

   (a) An abstract, on separate sheets, showing everything that requires action on the part of the Board of Governors or its Executive Committee.

   (b) A letter similar to those heretofore sent by the Secretary of the Senate, dealing with all matters of special interest and importance, referring to the Minutes by number and commenting especially upon such matters as are referred to and are included in Abstract (a), such letter to be sent to the Joint Secretaries at least quarterly.

4. That one copy of the full Minutes be forwarded to one of the Joint Secretaries of this Board to the Secretary of each Mission Board as at present.

18. Report of the Temporary Board of Management.

The Report of the Temporary Board of Management of the West China Union University for the year 1910 was accepted.

19. Preparation of Annual Report.

The preparation of the Annual Report of the Board of Governors to the Participating Missionary Organizations was referred to Dr. J. F. Goucher, Dr. H.T.Hodgkin and Rev. T. E. E. Shore.

20. President of the University.

RESOLVED to adopt the recommendation of the Executive Committee with reference to the Presidency of the University, that the present status quo be continued, with the assurance that the Executive Committee take further steps with a view to securing a suitable man for the Presidency.

21. Educational Secretary.

The Report of the Executive Committee as to the appointment of an Educational Secretary was adopted as follows:-

RESOLVED to recommend that a Report be presented to the Board of Governors of the steps taken by the Executive Committee and by the Senate and that the Board consider the appointment in Executive session.

It is understood that among the duties of Educational Secretary will be the following:- Member of the University Staff with a large share in the Educational Department of the University, Registrar and Secretary of the West China Educational Union, to visit the schools and examine the work done and consult with the different teachers as to the best methods of teaching and of school management, with such modifications or enlargements as the Board of Governors may from time to time decide upon.

RESOLVED that in case of the appointment of a missionary to this position, the Board of Governors request the Mission Board concerned to release him for this special purpose, and that his maintenance and other allowances be fixed upon the basis of arrangement current in the Mission with which he had been connected.

The Recommendations of the Senate of the University were presented to the Board, including the nominations of E. W. Wallace, H. T. Silcock, J. W. Yost and R. J. Davidson.

At this point the Chairman called upon Professor Bowles to offer prayer.

After careful consideration Rev. E. W. Wallace was appointed as Educational Secretary, it being understood that this appointment should cover the period of the usual term of service on the Field, and Dr. Hodgkin was appointed a Committee to interview Mr. Wallace with reference to special preparation during his furlough for the work of Educational Secretary; Dr. Hodgkin to report to the Board of Governors at another session.

The Board adjourned at 5.30 P.M. for dinner.

Wednesday, December 13th.

Evening Session.

The Board resumed its session at 7.30 P.M.

22. Election of Officers.

A report was received from the Nominating Committee recommending that the following Officers be appointed:-

Chairman:	Rev. J. F. Goucher, D.D.
Vice-Chairman;	N. W. Rowell, K.C.
	J. A. Crosfield.
Treasurer:	Rev. T.S.Barbour, D.D.
Joint Secretaries:	Rev. T. E. E. Shore,
	Dr. H. T. Hodgkin.

The Report was adopted.

23. Election of Executive Committee.

The Nominating Committee then recommended that the following members constitute the Executive Committee:-

Mr. Mornay Williams,
Rev. J. F. Goucher, D.D.
Rev. T. E. Egerton Shore,
Dr. H. T. Hodgkin,
Rev. T. S. Barbour, D.D.(ex-officio)

The Report was adopted.

24. Representatives on the University Senate.

The following nominations recommended by the Senate as representatives of the University Staff on the Senate were approved by the Board of Governors:-

P. M. Bayne, C. R. Carscallen, D. S. Dye, H. D. Robertson, H. T. Silcock, J. L. Stewart, J. Taylor.

The following representatives to the Senate were appointed by the respective Missionary Organizations participating in the Union:-

American Baptist Foreign Mission Society:-

D. S. Dye, J. Taylor.

Canadian Methodist Mission:-

J. Neave, O. L. Kilborn.

Friends' Foreign Mission Association:-

R. L. Simpkin, W. H. Davidson.

Methodist Episcopal Mission:-

G. B. Neumann, J. Beech.

25. Senate and University Officers.

In response to the request of the Secretary of the Senate in his letter of November 15, 1910, that an authoratative opinion be given on the question as to whether the Officers of the University mentioned in the By-Laws as being elected by the Senate, namely, Vice-President, Secretary, Registrar and Treasurer, are also the officers of the Senate, it was resolved that the intention of the Board of Governors is that the Officers of the University above-named should be regarded as the officers of the Senate.

26. Relation to Western Universities.

The recommendation of the Executive Committee on the question of the relation of the West China Union University to Western Universities was accepted, including the following declaration of principles:-

"That the lines which appear to invite co-operation have reference mainly to the granting of degrees, the establishment of scholarships, and the securing of special teachers for the

University staff; but we do not consider that conditions are sufficiently mature to warrant action at the present time."

27. Report on University Buildings.

Mr. Davidson presented the Report of a Sub-Committee appointed by the Executive Committee on University Buildings required, and ways and means of providing the necessary funds. This Report was accepted, as follows:-

Report of Sub-Committee of Executive on University Buildings.

We submit the following statement of buildings required for University purposes, based on the recommendations of the meeting of the Senate, June 23, 1911, together with estimates as to cost of same; and suggestions regarding the raising of the necessary funds.

1. Medical Department.

A Medical College, Building & Equipment.
Estimated Cost ..... £5,000. $25000.

For the efficient working of the Medical Department it is necessary that opportunities for practical clinical experience be afforded students of the University and that for this purpose the various Mission Boards who have hospitals in Chengtu be asked to so associate their work with the University as to help the Department of Medicine in providing such facilities.

It is desirable that special provision should be made for the following brahches of medical treatment:-

1. General Diseases and Accidents - Men.
2. General Diseases - Women and Children
3. Tuberculous Diseases.
4. Diseases of Eye, Ear & Throat.
5. Infectious Diseases.
6. A Pathological Laboratory.
7. Training Schools for Nurses, both men and women.

In regard to the above departments for which there is at present no provision on the field, we suggest to the Missions in Chengtu that they, in the development of their work, consider the advisability of adding such facilities to their present plant.

(A definite letter to this effect should be sent to the Mission Boards and their Councils on the Field.)

	II. Building for Normal School.			
X	Estimated cost	£1200.	$6000	+
	Particulars of requirements of building, see Recommendations of the Senate.			
	III. Administration Building.			
X	Estimated Cost to include furnishing	3000.	15000	+
	IV. Chemistry Building.			
X	Estimated Cost and equipment.....	3000.	15000	+
	V. Physics Building.			
X	Estimated cost.....	3000.	15000	+
	VI. A Building for Applied Science.			
X	Estimated cost with plant.....	5000.	25000	+
	VII. A Library Building.			
X	Estimated Cost including equipment.....	3000.	15000	+
	VIII. An Assembly Hall.			
X	Estimated Cost.....	5000.	25000	+
	IX. Building & Plant for furnishing University Buildings with Power, Light & Water			
X	Estimated Cost.....	5000.	25000	+
X	X. Purchase of Ground.....	6000	34000	+ +
X	XI. Endowment.....	50000	200000	+
	Total.....	£80000	$400000	

Method of Raising Funds.

These Estimates submitted are conservative, and the items which we are rapidly approaching may give exceptional opportunity for acquiring additional land and erecting our buildings economically.

1044

The influence of the University if it can be in a position to take advantage of the reconstructural opportunities of the nation will be greatly augmented.

We therefore urgently recommend that the Board of Governors devise some plan or plans for securing £40,000. $200,000. for enlarging our grounds, erecting the necessary buildings, furnishing adequate equipment and supplying the nucleus of an endowment.

Considerable discussion followed the acceptance of this Report.

RESOLVED that we adopt the principle of appealing for $500,000 to put the University in a position to meet the needs before us in West China.

Professor Bowles was asked to draft a Resolution to that effect.

The Chairman then called for a Season of Intercession. Dr. Barbour, Dr. Goucher and Mr. Shore led in prayer.

The Board then adjourned for the night.

Thursday, December 14th.

The Board resumed its session at 10 A. M.

Bishop Lewis offered prayer.

28. Training of Teachers.

The recommendations of the Temporary Board of Management of March 2, 1911, were considered and Mr. H. T. Silcock was asked to make a statement on this matter.

The discussion on commencing the work of the Normal College led to the introduction again of the larger question of the buildings and equipment required for the University as a whole.

29. Special University Fund.

Professor Bowles then presented the following Resolution, which was adopted:-

RESOLVED that this Board of Governors of West China Union University, having before it full knowledge of the urgent educational needs of West China, and bearing in mind that the participating Missionary Organizations have undertaken to provide the necessary buildings for the University Library, and the Theological Work, and for Professors' Residences, believes that the least additional amount required by this Board for the establishment of the University is the sum of($500,000) Five Hundred Thousand Dollars; $250,000 approximately to be used for grounds and buildings, to include Medical College Building, a Normal School building, and Administration Building, a Chemistry building, a Physics Building, a Building for Applied Science, a Library Building, an Assembly Hall, and a Building for Power, Light and Water Plant; and the remainder ($250,000) as a nucleus for endowment; and on this basis and on the basis of this amount this Board makes this appeal to all interested in the progress of the Kingdom in West China.

RESOLVED that the question of procedure for launching the appeal for Funds be referred to the Executive Committee with power.

RESOLVED that the Executive Committee be instructed to invite architects to compete in the preparation of plans for the University buildings and that the Executive Committee be authorized to engage an architect.

RESOLVED that the money required for University buildings and endowment be asked to be paid within three years, although it is not expected that all the buildings required can be completed within five years.

30. Appropriation by the Mission Boards.

RESOLVED that the Reports submitted by the American Baptist Foreign Mission Society; the Friends' Foreign Mission Association and the Canadian Methodist Mission Board, together with those to be secured from the Methodist Episcopal Mission Board, be handed to the Treasurer, and that he be requested to secure from the respective Boards such further information as may be necessary to enable him to formulate a complete uniform statement with respect to:-

(a) Original Plot of Land.
(b) College Buildings,
(c) Residences,
(d) Additional Land authorized by Joint Commission.
(e) University Buildings,
(f) Equipment.

31. Additional Fund for University.

RESOLVED that we refer to the Executive Committee with power the question of securing additional land and the question of the adjustment of Mission plots if this be found necessary."

32. Taxation of University Property.

The Report of the Senate on Taxation of University Property was accepted.

The Board adjourned at 12.30 and accepted the invitation of Mr. Jas. Wood for luncheon at the Manhattan Hotel.

Thursday, December 14th.

Afternoon Session.

The Board resumed its session at 3 P. M.

33. Report of Senate Building and Grounds Committee.

RESOLVED that the Report of the Senate re

(a) Drainage System,
(b) Laying out of Grounds,
(c) Electric Light,
(d) Water Supply,
(e) General Upkeep of Grounds,
(f) Boundary Wall or Fence,

be received and referred to the Executive Committee with power.

34. Appeal to Artlington Fund Trustees.

RESOLVED that the Board of Governors make an appeal to the Trustees of the Arthington Fund for a further grant of £100 towards the University Library.

35. University Science Department.

The Recommendations of the Senate re Science Department were received.

1047

36. Medical Department.

The Recommendations of the Senate re Medical Department were received.

37. Chinese Department.

The Recommendations of the Senate re Chinese Department were received.

38. Higher Education of Women.

The Recommendations of the Senate re the Higher Education of Women were received.

39. Term of Service of Senate Members.

The Recommendations of the Senate re the Term of Service of Members of the Senate were received and adopted.

40. Christian Influence of University.

The Report of the Senate re the Christian Influence of the University was received.

41. Report of University Faculty.

The Report of the University Faculty was received and ordered to be placed on file.

42. Permanency of University Staff.

Reports from the Missions Boards in response to the Resolution of the Joint Commission re Permanency of the Teaching Staff were called for.

RESOLVED to request the Executive Committee to secure formal statements from the respective Mission Boards re action taken by each of them in respect to this matter.

43. Staff Requirements.

The Report of the Senate as to Staff Requirements for the next five years was received, and the following recommendations of the Executive Committee were adopted.

RESOLVED that the Board of Governors hereby calls the attention of the Participating Missionary Organizations to the urgent appeal from the Senate of the University and expresses it as its judgment that at least eight additional men for various departments of the general University work and four men for Medical College work should be sent out by the Mission Boards at the earliest possible date, having in mind the fact that practically three years, including time for language study, must elapse from the time of their appointment until they can become effective workers on the Field.

RESOLVED that the Board of Governors ask the Senate to prepare from year to year a forecast of the probable University needs for a period of five years as regards both Staff and Buildings, which shall be determined, not by their conception of their being provided, but by their conception of what should be ideally the policy of the University; and that we further ask the Senate to append an estimate for the buildings required.

RESOLVED that the Board of Governors make an immediate appeal for the seven men asked for this year by the Senate, namely:

One man for Chemistry (with a special knowledge of Geology)
One man for English (with a knowledge of Modern Languages)
One man for the Department of Political Economy and History;
Four men for Medical College Work;

and that the Executive Committee take steps necessary to put this appeal into effect.

44. Preparation of Educational Secretary.

RESOLVED that the Report of Dr. Hodgkin re the preparation of Mr. Wallace for the work of Educational Secretary be referred to the Executive Committee with power.

45. Death of Chinese Instructor.

RESOLVED that the Board of Governors of the West China Union University, having learned of the death of Mr. Yeh Deh Min, Instructor in Mathematics, wish to express to his family, and friends, and to the University, their deepest sympathy in this sad bereavement.

46. Report of Sub-Committee on Finance.

The Report of the Sub-Committee on Finance composed of Dr. Hodgkin and Dr. Barbour was presented and adopted as follows:

(1) RESOLVED that the Senate shall annually prepare and recommend to the Board of Governors a Budget for the coming calendar year, to reach the Joint Secretaries not later than the first of August and to be forwarded by them to the members. Copies shall be sent by the Senate to the Missions on the Field for their information.

(2) RESOLVED that the Executive Committee shall have power to pass the Budget, when, for any reason, the Board of Governors is unable to do so, provided also that a copy of the Budget has been sent to every member of the Board not less than

one month prior to the meeting of the Executive at which such action is taken.

(3) RESOLVED that the Treasurer of the University forward to the Treasurer of the Board of Governors a complete statement of accounts from the commencement of the work of the Temporary Board of Management in such form as to enable the Treasurer of the Board to prepare an exact statement for presentation to the Board.

(4) RESOLVED that the Treasurer of the University communicate in future direct with the Treasurer of the Board and keep him fully informed as to any financial developments which may arise or may be foreseen by him.

(5) RESOLVED that the Auditors of the University accounts shall be appointed by and be responsible to the Board of Governors.

(6) RESOLVED that the accounts kept by the Treasurer of the Board of Governors shall be audited annually by Chartered Accountants.

(7) RESOLVED that in preparing the Budget, the Senate shall divide the Estimated Expenditures into two classes, as follows:

In Class 1. shall be entered all sums likely to be spent on the Field and paid out of funds in the University Treasury.

In Class 11. shall be entered all sums likely to be spent at home and to be covered by orders on the Treasurer of the Board of Governors.

(8) RESOLVED that the Treasurer of the Board shall keep four accounts and shall operate on them as follows:

Account A.

Into this account shall be paid all receipts, whether from the participating Missionary Organizations or from individuals, which are applicable to current account. From this account shall be paid

1. The full amount called for by the Budget received from the Senate as approved by the Board. This shall be paid into Account B.

2. Any sums called for by the Budget of the Board of Governors as the need for such payments arises. Each such payment shall be authorized by an officer of the Board other than the Treasurer.

Account B.

This account shall be supplied from Account A. in the manner stated above. Payments shall be made

1. For moneys spent on the Field, amounts being remitted from to time as arranged for between the Treasurer of the Board and the Treasurer of the University, provided that such sums fall within the total estimated under Class 1. of the Budget, (Expenses on the Field).

2. For moneys spent in the Home Lands, each payment being made in response to an order (pink slip) on the Treasurer of the Board, signed by the Treasurer of the University and countersigned by some person appointed by the Senate for this purpose, provided that such total falls within, the total estimated under Class 11. of the Budget (Payments to be made at home.)

Account C.

Into this Account shall be paid all sums other than for the Endowment Fund contributed for buildings or other capital expenditure, and the account shall be operated on as in the case of Account B. (A blue slip shall be used for orders on this account.) The accounts of each building shall be kept distinct under this general heading.

Account D.

Into this Account shall be paid sums contributed for the Endowment Fund. Such sums shall be duly invested under instructions from the Executive Committee, and the interest only shall be used for the purposes of the University, as may be hereafter decided.

9. RESOLVED that the Treasurer of the Board be authorized to arrange with the University Treasurer that the regular remittance under Class 1. of the Budget be forwarded quarterly to the Field, in the form of drafts drawn upon the Treasurer of the Board, and in sums convenient for use on the Field, such drafts to be endorsed by the Treasurer of the University and some other person appointed for the purpose.

1051

(10) RESOLVED that in cases of emergency that the Senate shall have power to submit Supplementary Estimates, and the Executive Committee shall have power to authorise payment of such items on behalf of the Board of Governors so long as no principle is involved in the expenditure, which, in the judgment of the Executive Committee should have the sanction of the Board of Governors before such authorization be given.

(11) RESOLVED that the Working Capital shall be in the hands of the University Treasurer and shall be regarded as a Fund for paying small items not included in the Budget, thus, as far as possible, avoiding Supplementary Estimates. This Fund shall be maintained at its original level by allocations in the Budget of the succeeding year.

(12) RESOLVED that Bonds shall be secured through a Security Company for the Treasurer of the Board of Governors, and if possible, for the Treasurer of the University, in such sums as may be deemed satisfactory to the Executive Committee, the premiums to be paid by the Treasurer of the Board.

(13) RESOLVED that numbered receipts shall be used by the Treasurers in acknowledgment of money received by them.

(14) RESOLVED that all sums contributed or secured in the Home Lands for University purposes shall be paid direct to the Treasurer of the Board, through whom alone they shall be passed forward to the Field.

(15) RESOLVED that complete accounts of the University shall be kept by the Treasurer of the University on the Field, and report shall be made annually to the Board of Governors.

(16) RESOLVED that we recommend the acceptance of Supplementary Estimates as detailed in the Minutes of the Senate of May 31st, 1911.

(17) RESOLVED that this Board of Governors request each of the four participating Missionary Organizations to grant the sum of $1250 to make up a total of $5000 required for the current expenditures of this year, and that the Executive Committee be authorized to redistribute this sum of $5000 in a statement of the respective objects for which the total amount is required.

1052

(18) RESOLVED that the attention of the participating Missionary Organizations be called to the request of the Joint Commission, meeting in London, England, June 27, 1911, for an appropriation of $1200 from each participating Missionary Organization, to provide for the purchase of additional land required at once for University purposes.

1910

The Board adjourned at 5 P. M. and prayer was offered by the Chairman, Dr. Moucher.

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Appropriations for new year
How much asked?
from each Board?

?

As Dr. T.E.E.Shore has closed the relationship he has held to the Board of Governors under appointment by the Board of the Canadian Methodist Church we desire to put on record our appreciation of th
of the great service he has rendered to the interests of the University. Dr. Shore's intimate acquaintance with the work in West China through his visit to this field, his profound interest in the development of the University, and the careful attention which, as Secretary, he has given
to the details of the work of the Board have made his service of great value. The Boa We cherish the hope that he in the relation to which Dr. Shore has been chosen as a coopted member of the Board his relation to its work may long be continued.